

**BOARD OF DIRECTORS
MEETING # 7 (2019-2020)
February 7, 2020
Teleconference**

H. Dwinnell – **Recording Secretary**

Present:

A. Bell
J. Peetsma
C. Salvador
C. Sayao
D. Shemilt

Staff:

D. Boles
H. Dwinnell

Absent:

T. Barker
R. Giggey

ITEM	ACTION
7-2020:01.1	<p>CALL TO ORDER Anne Bell welcomed everyone and called the meeting to order at 12:02 pm.</p>
7-2020:02.1	<p>APPROVAL OF AGENDA MOTION: D. Shemilt/J. Peetsma To approve the agenda.</p> <p style="text-align: right;">CARRIED</p>
7-2020:03.1	<p>APPROVAL OF CONSENT AGENDA MOTION: C. Sayao/D. Shemilt To approve the Consent Agenda including approval of January 10, 2020 minutes and President's Report.</p> <p style="text-align: right;">CARRIED</p>
7-2020:04.1	<p>BOARD REPORTS Finance and Audit Committee T. Barker distributed a report prior to the meeting. D. Boles reported that finances were in order with no concerns at this time.</p>
7-2020:04.2	<p>Policy and Governance Committee D. Shemilt provided an update on timeline for committee work and will have more to report at the March meeting.</p>
7-2020:04.3	<p>Nominations Committee There was a discussion regarding committee member selection. The committee terms of reference and the policy related to the eligibility for nomination were shared with members. J. Peetsma and C. Sayao will discuss timelines for the committee.</p>
7-2020:05.1	<p>OPERATIONS REPORT D. Boles circulated a report prior to the meeting and he highlighted the following:</p> <ul style="list-style-type: none"> • Busy with Provincial Championships and big focus around Trials • Risk Management - Summarized complaints. Clubs are aiding the process by using tools provided in establishing club policies and

procedures. Recommendation to investigate 3rd party to assist clubs to ensure consistency

- 2020 National Congress – Swimming Canada/CSCTA/Swim Ontario September 17 – 20 Marriott Airport. Swim Ontario will have allotted times for Administrator and Officials Sessions as well as Board meetings, AGM and Hall of Fame/Awards Banquet. D. Boles will send a draft itinerary to Board members.

OTHER BUSINESS

7-2020:06.1

Role of Regions Discussion

Anne Bell distributed a discussion paper regarding Role of Regions prior to the meeting. The Board discussed the history of Regions in the province and the current structure with potential expansion of Regions to include a Safe Sport officer. A. Bell will update the discussion paper to include the current operational structure that includes the engagement of Region officials and directors.

6-2020:06.2

Plans for Face to Face Meeting

D. Boles provided a preliminary itinerary for the 2 day meeting. Invitations to Regional director, coach and official representatives will be sent.

6-2020:06.3

Board Performance Evaluation

Anne Bell summarized the process and invited suggestions or changes to how the Board meets its obligations be sent to her.

NEW BUSINESS

7-2020:07.1

Olympic Trials

D. Boles and A. Bell reviewed the volunteer positions available for Board members. D. Boles will communicate volunteer opportunities with Masters community. Board members were requested to send availability and VIP pass requests to D. Boles or A. Bell.

7-2020:08.1

EXECUTIVE SESSION WITH STAFF REMAINING Not required

7-2020:09.1

NEXT MEETING – Tentative Schedule

March 13

April 17

April 30 – May 1 – Face to Face

June 19

Summer TBD

7-2020:10.1

ADJOURNMENT

MOTION: D. Shemilt

To adjourn.

The meeting adjourned at 12:52pm

7-2020:11.1

EXECUTIVE SESSION BOARD ONLY - Not required

