



**BOARD OF DIRECTORS
MEETING # 12 (2019-2020)**

July 17, 2020

Zoom call

H. Dwinnell – Recording Secretary

Present:

A. Bell
T. Barker
R. Giggey
J. Peetsma
C. Salvador
C. Sayao
D. Shemilt

Staff:

D. Boles
D. Muma
H. Dwinnell

| ITEM | ACTION |
|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 12-2020:01.1 | CALL TO ORDER Anne Bell welcomed everyone and called the meeting to order at 12:08 pm. |
| 12-2020:02.1 | APPROVAL OF AGENDA MOTION: R. Giggey/D. Shemilt To approve the agenda including Executive Session with Dean at conclusion of meeting. CARRIED |
| 12-2020:03.1 | APPROVAL OF CONSENT AGENDA MOTION: J. Peetsma/D. Shemilt To approve the Consent Agenda including approval of June 19, 2020 edited minutes and President's Report. CARRIED |
| 12-2020:04.1 | BOARD REPORTS President Anne Bell provided a written report prior to the meeting. She added that she had attended the July 16 Town Hall meeting with 100 participants and recommended the Board listen to the recorded meeting on the website. She congratulated Dean and staff for the very comprehensive summary of what has been provided for the membership with an emphasis on preparing for the new season. |
| 12-2020:04.2 | Finance and Audit Committee T. Barker summarized Financial Controls procedure updates and 2 motions the committee approved at July 16 meeting. The finance committee minutes with the motions and the Financial Control procedure will be sent to Board and an electronic vote to approve will be required. T. Barker/ H. Dwinnell |
| 12-2020:04.3 | Policy and Governance Committee D. Shemilt summarized the Policy and Procedure updates the committee approved at the July 13 meeting. Six procedures relating to registration |

required cosmetic/housekeeping updates as listed in Policy & Governance Report.

MOTION: C. Sayao/D. Shemilt

To adopt changes to Swim Ontario Procedures as outlined in P&G Report with one small correction that only New Masters Club Affiliation is accepted anytime.

CARRIED

D. Muma summarized the updates to The Return to Play policy to include specific wording related to Rowan's Law, adding direct references to Provincial legislation and hyperlinks.

MOTION: C. Sayao/D. Shemilt

To approve the Return to Play policy as presented.

CARRIED

D. Muma summarized the updates to the Membership – Clubs policy being mostly housekeeping, changing name CSCTA to CSCA, Members to Registrants and adding the Officials registration category. Statement was added that all clubs must abide by Policies and Procedures, which is included in affiliation and is also required to be added to the Policy.

MOTION: C. Sayao/D. Shemilt

To adopt the updated Membership – Clubs Policy as presented.

CARRIED

D. Shemilt summarized the updates to the Social Media Policy and confirmed this policy relates to people who are representing Swim Ontario in an official capacity and that the changes made included new social media platforms in use now. The Board discussed and recommended that all committee members be made aware of the policy.

MOTION: C. Sayao/D. Shemilt

To approve the updated Social Media Policy as presented.

CARRIED

D. Shemilt thanked the Policy & Governance Committee and staff for their contributions.

D. Shemilt recommends By-Law Changes be presented at the August meeting of the Board and stated the committee is looking for Board direction regarding voting privileges. A. Bell suggested that this topic requires briefing notes outlining what the issues are so Board members can better understand. D. Shemilt will send these notes to the Board.

D. Shemilt

12-2020:04.4

Nominations Committee

J. Peetsma reported that he had collected all Board matrix and is preparing communication for Requests for Board Nominations. D. Boles suggests mid to end of October for AGM. The Regional Directors will be polled regarding an AGM date at their next meeting.

12-2020:05.1

OPERATIONS REPORT

D. Boles highlighted the following:

- Number of clubs back to swimming is growing
- Graduation Celebration Project has great uptake
- Federal Relief funds have not yet been received. The uses will be discussed with the Finance Committee
- Education opportunity being created for Board, Committee Members and Staff regarding diversity
- Week of August 3 – office shut down

ADJOURNMENT

12-2020:06.1

MOTION: D. Shemilt

To adjourn the meeting

The meeting adjourned at 1:15pm

12-2020:07.1

EXECUTIVE SESSION WITH DEAN BOLES REMAINING

An Executive Session with D. Boles began at 1:15pm.

12-2020:08.1

NEXT MEETING

Friday August 21, 2020 – noon – Zoom meeting