



**BOARD OF DIRECTORS  
MEETING # 8 (2019-2020)**

**March 13, 2020**

**Teleconference**

**H. Dwinnell – Recording Secretary**

**Present:**

A. Bell  
T. Barker  
R. Giggey  
J. Peetsma  
C. Salvador  
C. Sayao  
D. Shemilt

**Staff:**

D. Boles  
D. Muma  
H. Dwinnell

ITEM	ACTION
8-2020:01.1 <b>CALL TO ORDER</b> Anne Bell welcomed everyone and called the meeting to order at 12:02 pm.	
8-2020:02.1 <b>APPROVAL OF AGENDA</b> <b>MOTION:</b> D. Shemilt/C. Salvador To approve the agenda, moving COVID-19 following Approval of Consent Agenda.  <b>CARRIED</b>	
8-2020:03.1 <b>APPROVAL OF CONSENT AGENDA</b> <b>MOTION:</b> J. Peetsma/D. Shemilt To approve the Consent Agenda including approval of February 7, 2020 minutes and President's Report.  <b>CARRIED</b>	
8-2020:04.1 <b>COVID-19</b> Anne Bell provided a summary of her experience working in public health and agreed with the steps being taken. It is better to get control early. Dean provided a summary of the steps Swim Ontario and Swimming Canada have taken to date. Further communication will be distributed to membership following direction from Swimming Canada. Swim Ontario is awaiting clarification from BFL Insurance and are working on a F&Q for clubs. D. Boles confirmed he has been in communication with other sports, ministry, our partners and other PSOs. The various municipalities will affect clubs within their boundaries. C. Sayao suggested more detail/clarification on language regarding Trials. D. Boles assured the Board that staff safety/health is being prioritized as well. The Board expressed concern with the delay in SNC communicating, as most other organizations have already provided statements. D. Muma reported that an insurance expert is being retained to review our insurance policy to provide clarification to clubs.	
8-2020:05.1 <b>BOARD REPORTS</b> <b>Finance and Audit Committee</b>	

T. Barker will present 2020-21 budget discussion under Other Business.

8-2020:05.2     **Policy and Governance Committee**  
D. Shemilt reported that policies and procedures are in draft form and would be presented at the next board meeting. The By-Law change regarding Masters to be presented to the Board prior to June for approval and then be distributed as a Notice of Motion to membership for the 2020 AGM.

8-2020:04.3     **Nominations Committee**  
Nothing to report. J. Peetsma will meet with C. Sayao and then will have a report for the next meeting.

8-2020:05.1     **OPERATIONS REPORT**  
D. Boles reported the following:

- New Website almost ready
- Reported on the success of championships last weekend
- C. Sayao left call 12:30pm
- Reminder of the scheduled in-person meetings April 30 and September 19.

8-2020:06.1     **OTHER BUSINESS**  
**Budget**  
T. Barker highlighted the following:

- no registration fee increases
- some user pay items will have increases ie. splash fees
- 2020-21 budget was approved in principle by Finance and Audit Committee
- current budgeted deficit may be less depending on athlete funding we receive, may be closer to break even
- Finance Committee suggested initiating a Safe Sport Reserve Fund

The Board had no concerns with the budget as presented but were asked if they had any questions to email D. Muma and T. Barker, prior to the April 17 Board meeting when the budget would be presented for Board approval.

8-2020:06.2     **COVID-19**  
D. Boles will provide regular updates regarding COVID-19 communication and Olympic Trials cancellation.

8-2020:07.1     **EXECUTIVE SESSION WITH STAFF REMAINING**  
**Not required**

8-2020:08.1     **NEXT MEETING – Tentative Schedule**  
April 17  
April 30 – May 1 – Face to Face  
June 19  
Summer TBD  
Sept 19 -20 AGM /Conference

8-2020:09.1     **ADJOURNMENT**  
**MOTION:** D. Shemilt

To adjourn.  
The meeting adjourned at 12:48

8-2020:10.1      **EXECUTIVE SESSION BOARD ONLY** - Not required