

**BOARD OF DIRECTORS
MEETING # 10 (2019-2020)**

May 15, 2020

Zoom call

H. Dwinnell – Recording Secretary

Present:

A. Bell
T. Barker
R. Giggey
J. Peetsma
C. Salvador
C. Sayao
D. Shemilt

Staff:

D. Boles
D. Muma
H. Dwinnell

ITEM	ACTION
<p>10-2020:01.1 CALL TO ORDER Anne Bell welcomed everyone and called the meeting to order at 12:03 pm.</p>	
<p>10-2020:02.1 APPROVAL OF AGENDA MOTION: J. Peetsma/R. Giggey To approve the agenda including deferring budget and AGM planning to the June meeting.</p> <p align="right">CARRIED</p>	
<p>10-2020:03.1 APPROVAL OF CONSENT AGENDA MOTION: R. Giggey/D. Shemilt To approve the Consent Agenda including approval of April 17, 2020 minutes.</p> <p align="right">CARRIED</p>	
<p>10-2020:04.1 BOARD REPORTS President Anne Bell provided the following report:</p> <p>Organization Response to the COVID 19 Crisis The Board met with the CEO and staff on May 1. It was noted that the swimming community had suffered a loss in the untimely deaths of two of its high performance coaches: Murray Drudge and Kevin Thorburn. They will both be missed by their athletes, families and the swimming community.</p> <p>Staff shared updates from government, SNC and other stakeholders and was assured that all staff were well and adjusting to the tasks outlined in an interim work plan presented to the Board in the same meeting.</p> <p>T. Barker reported on a meeting of the Finance Committee and presented two draft budgets; one projecting a decrease of 30% in membership and another with a 50% decrease. The current government support was factored into both, but it was noted that there might be more funding to be announced that would offset deficits. The advice of the Finance Committee was that a deficit could</p>	

be tolerated but not to the extent that was predicted in the 50% decrease in membership.

Board members agreed that they would approve a budget at the June meeting, subject to an updated recommendation from the Finance Committee, and direct the CEO to determine how best to achieve the result.

Anne Bell also reported that she and C. Sayao attended a virtual meeting of the President's Council on May 11th. SNC in consultation with stakeholders is developing a Return To Sport protocol and a draft version is expected very soon. Information was also provided regarding the federal government \$72m funding.

10-2020:04.2 **Finance and Audit Committee**

T. Barker reported that he would be working with D. Boles and D. Muma to prepare for the next Finance meeting, date still to be confirmed.

10-2020:04.3 **Policy and Governance Committee**

D. Shemilt provided background information regarding a Travel Policy and Procedure developed by the committee for Swim Ontario team travel. Clubs may incorporate into their policies and procedures. The documents were distributed to the Board prior to the meeting. The Responsibility Chart required updating. A. Bell will send a revision to D. Shemilt.

MOTION: D. Shemilt/C. Salvador

To approve Travel Policy with amendment to Responsibility Chart.

CARRIED

The Travel Procedure is the responsibility of the CEO to approve.

The committee will next be working on a Social Media Policy and By-Law amendment for the next Board meeting.

10-2020:04.4 **Nominations Committee**

J. Peetsma provided a written report and thanked C. Sayao for his guidance and timelines from last year. J. Peetsma has reached out to various people for interest in serving on the committee and asked if anyone had recommendations for potential committee members or possible Board candidates to please forward to him. He will be contacting the 4 current Board members regarding their intent to stand for re-election.

10-2020:05.1 **OPERATIONS REPORT**

D. Boles circulated a report prior to the meeting and provide the following summary:

- Staff update
- CSCTA AGM – D. Muma/D. Boles attended virtual AGM to assess the platform for possible Swim Ontario AGM
- CSCTA name change approved – CSCA
- July 7 Open Water event cancelled – communication just received from Town of Gravenhurst

- Top of mind is Return to Sport protocol, communication to membership being delivered today
- Additional club affiliation requirements - compliance, forms, restrictions for Return to Sport
- SNC is developing Open Water Training guidelines as required by insurance company
- Insurance exclusions such as COVID 19 are expected when renewed December 1
- Club coaching changes

OTHER BUSINESS

10-2020:06.1 Budget approval and plans for AGM will be added to the June agenda.

NEW BUSINESS

There was no new business.

EXECUTIVE SESSION WITH STAFF REMAINING

Not required

NEXT MEETING – Tentative Schedule

June 19

Summer TBD

ADJOURNMENT

MOTION: C. Salvador

To adjourn.

The meeting adjourned at 12:50pm

10-2020:11.1 **EXECUTIVE SESSION BOARD ONLY** - Not required