

**BOARD OF DIRECTORS**  
**MEETING # 4 (2019-2020) November 1, 2019**  
**Teleconference**

H. Dwinnell – **Recording Secretary**

**Present:**

A. Bell  
T. Barker  
R. Giggey  
J. Peetsma  
C. Salvador  
C. Sayao  
D. Shemilt

**Staff:**

D. Boles  
D. Muma  
H. Dwinnell

ITEM	ACTION
4-2019:01.1 <b>CALL TO ORDER</b> Anne Bell called the meeting to order at 12:02 pm.	
4-2019:02.1 <b>APPROVAL OF AGENDA</b> <b>MOTION:</b> J. Peetsma/T. Barker To approve the agenda, removing President's Report from Board Reports. <div style="text-align: right;"><b>CARRIED</b></div>	
4-2019:03.1 <b>APPROVAL OF CONSENT AGENDA</b> <b>MOTION:</b> c. Salvador/J. Peetsma To approve the Consent Agenda including October 4 and 19, 2019 minutes, President's Report and Facility Development Report. <div style="text-align: right;"><b>CARRIED</b></div>	
4-2019:04.1 <b>BOARD REPORTS</b> <b>Finance and Audit Committee</b> T. Barker summarized his report: <ul style="list-style-type: none"> <li>• Registration numbers slightly higher than this time last year</li> <li>• Most of registration revenue was received in October and is not reflected in current financial statements</li> <li>• E-transfer issue has been addressed with the bank allowing direct deposit feature so e-transfers go directly into Swim Ontario bank account without any staff interaction.</li> <li>• Format of financial statements well received</li> </ul>	
4-2019:04.2 <b>Policy and Governance Committee</b> D. Shemilt reported that committee has been tasked with developing 6 policies in support of Safe Sport to present to Board. The Appeals procedure needs to be adjusted for next month.	
4-2019:04.3 <b>Nominations Committee</b> Deferred	

4-2019:05.1

## **OPERATIONS REPORT**

D. Boles summarized his report:

- Registration on track
- Several camps occurring during OJI weekend
- Performance funding in progress
- Masters – host for provincials yet to be confirmed
- SNC has added a para coach to Toronto Centre
- Provincial properties hosts confirmed
- TOR for Operational Committees are being updated
- 2019 Conference – hotel refund due to deliverables not being met
- 2020 Conference – National conference planning has begun

### **Strategic Plan**

4-2019:05.2

D. Boles reported that Strategic Plan is progressing and summarized the process being taken.

### **Risk Management Committee**

4-2019:05.3

- Process has begun engaging people for the committee

## **OTHER BUSINESS**

4-2019:06.1

### **Schedule for November 8 In Person meeting**

D. Boles reported that the schedule has been distributed to include a Board only session followed by Board and Staff session.

4-2019:07.1

## **NEW BUSINESS**

There was no new business.

4-2019:08.1

## **EXECUTIVE SESSION WITH STAFF REMAINING**

Not required.

4-2019:09.1

## **NEXT MEETING**

Teleconferences Fridays at noon – approximately 1 – 1 ½ hours

December 13

January 10

February 7

March 6

April 17

May TBD

June 19

Summer TBD

4-2019:10.1

## **ADJOURNMENT**

**MOTION:** D. Shemilt

To adjourn.

The meeting adjourned at 12:45pm

4-2019:11.1

## **EXECUTIVE SESSION BOARD ONLY**

Not required.