

3-2018:04.4

Finance and Audit

T. Barker reported the committee had a very good introductory meeting this week and confirmed that 80% of the Base Grant had been received. The committee is aware that various initiatives from the Move Us Forward Project will result in increased expenditure. T. Barker will develop a reporting structure for a financial summary for Board members prior to each meeting.

T. Barker

- Insurance has been renewed with a small increase
- Office lease – final wording not finalized
- Conference – D. Muma receiving quotes from venues outside of Toronto and suggests a sub-committee be struck to include a couple Finance members to participate
- Risk Management – Committee has requested separate line item for Complaints and Professional Fees. D. Muma will request a cost analysis from B. Ward. Program Policy will add Risk Management to their work plan

D. Muma
B. Ward

3-2018:04.5

ED Report (Written report distributed prior to meeting)

D. Muma highlighted the following:

- OHPSI grant – just received confirmation that funds will be issued
- SNC meetings next week will include a Risk Management Retreat led by A. El-Awadi and SNC's Risk Management Committee. D. Muma informed the Board of the topics to be discussed including the Safe Sport Program and the new Travel Policy. D. Muma will report on outcomes at the January board meeting
- Staff agreements – have been distributed and there was a meeting with an HR consultant
- Staff Overtime liability – the Accountant will be consulted as to whether this should be reflected on Financial Statements
- 2019 Conference – receiving proposals from various venues

D. Muma

MOTION: A. Bell/C. Sayao

To go into Executive Session with staff remaining.

CARRIED

MOTION: A. Bell/C. Sayao

To come out Executive Session.

CARRIED

3:2018:04.6

Masters Committee

No report.

3:2018:04.7

Nominations

C. Sayao has met with P. Legault and feels it is important to maintain continuity with the committee and will be inviting J. Button and D. Taylor to continue to serve. A. Bell reminded the Board that one of the recommendations from the Move Us Forward Project was to consider changing Board of Director terms to 3 years.

3:2018:05.1	NEW BUSINESS Move Us Forward Next Steps D. Thompson to prepare a letter of welcome with Board input to the new CTO outlining expectations for the first 100 days including a request to reach out to D. Muma prior to the Christmas Holidays.	D. Thompson
3:2018:05.2	2020-2024 Strategic Plan Development Discussion Tabled until a clearer picture of Government High Performance funding is received.	
3:2018:06.1	BOARD PERFORMANCE REVIEW Board confirmed they are currently in a holding pattern until the first stage of Move Of Forward Project has occurred.	
3:2018:07.1	Next Meeting Friday January 18, 2019 – Noon teleconference	
3:2018:08.1	Adjournment MOTION: T. Barker To adjourn. The meeting ended at 1:36pm.	
3:2018:09.1	Executive Session BOD only Not required	