

**BOARD OF DIRECTORS  
MEETING # 13 (2017-2018)  
September 21, 2018  
Toronto Airport Marriott**

H. Dwinnell – **Recording Secretary**

**Present:**

D. Thompson  
C. Atkinson  
T. Barker  
M. Brown  
D. Leckie  
P. Legault  
B. Seawright

**Staff:**

D. Muma  
H. Dwinnell

ITEM	ACTION
<p>13-2018:01.1    <b>CALL TO ORDER</b> D. Thompson called the meeting to order at 6:35pm. D. Thompson welcomed everyone to the meeting and thanked Darin Muma for attending.</p>	
<p>13-2018:02.1    <b>APPROVAL OF AGENDA</b> <b>MOTION:</b> P. Legault/T. Barker To approve the agenda with the addition of Short Term Strategy for Management and Staffing.</p>	
<p>13-2018:03.1    <b>APPROVAL OF AUGUST 13, 2018 BOARD MINUTES</b> <b>MOTION:</b> C. Atkinson/M. Brown To approve the August 13, 2018 Board of Director minutes.</p>	
<p>13-2018:03.2    <b>APPROVAL OF AUGUST 27, 2018 ELECTRONIC VOTE MINUTES</b> <b>MOTION:</b> C. Atkinson/M. Brown To approve the August 27, 2018 Electronic Vote minutes.</p>	
<p>13-2018:04.1    <b>BOARD REPORTS</b> <b>Short Term Strategy for Management and Staffing</b> D. Muma summarized the previous interim management and staffing plan and provided input into what was learned and lacking from last time. Additional staff resources are a necessity as well as staff signing authority. Discussion resulted in the resources needed.</p> <p><b>MOTION:</b> P. Legault/D. Leckie To appoint Darin Muma as Acting Executive Director with signing authority and ability to hire up to one full time employee on a month to month contract.</p>	
	<b>CARRIED</b>

**MOTION:** P. Legault/D. Leckie

The incoming Board to review Darin Muma's salary and recommend adjustment.

**CARRIED**

13-2018:04.2

**President**

D. Thompson thanked the Board for their contributions over the past year and presented a small thank you gift to each member.  
His report is included in the Annual Report.

13-2018:04.3

**Policy and Procedure**

M. Brown's report is included in the Annual Report and had nothing further to add.

13-2018:04.4

**Finance and Audit**

B. Seawright provided an update on the office lease, while the financial terms have been agreed upon, the legal team are requesting some minor revisions prior to signing. The financial terms are within the approved budget. He also reported that SNC would be announcing the Responsible Coaching Movement in October, which may require increased budget for mandatory coach training.

13-2018:04.5

**Nominations**

P. Legault's report is included in the Annual Report and had nothing further to add.

13:2018:04.6

**Executive Director**

D. Muma summarized potential complaints and was asked to keep the Board updated.

**OTHER BUSINESS**

13:2018:05.1

**2018 Swimming Canada AGM**

M. Brown reported that the AGM was a one hour conference call. The three elected Board members were Dean Crawford, Peter Szmidt and Mary C. Lyne. SNC received an increase in OTP funding.

13:2018:06.1

**In-Camera session**

**Board Only**

**MOTION:** M. Brown/D. Leckie

To go into In-Camera session Board Only.

**CARRIED**

13:2018:07.1

**Next Meeting**

Sunday September 23, 2018 - immediately following AGM – at Marriott  
Toronto Airport Hotel

13:2018:08.1

**Adjournment**

**MOTION:** T. Barker

To adjourn.

The meeting ended at 8:20pm.

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