

**BOARD OF DIRECTORS
MEETING # 4 (2017-2018)
November 30, 2017
Teleconference**

H. Dwinnell – **Recording Secretary**

Present:

D. Thompson
T. Barker
M. Brown
D. Leckie
P. Legault (joined at 10:33)
B. Seawright

Staff:

J. Vadeika
H. Dwinnell

Absent:

C. Atkinson

ITEM	ACTION
4-2017:01.1 CALL TO ORDER D. Thompson called the meeting to order at 10:08am. The call to be recorded through Accutel services.	
4-2017:02.1 APPROVAL OF AGENDA MOTION: B. Seawright/M. Brown To approve the agenda.	CARRIED
4-2017:03.1 APPROVAL OF OCTOBER 10, 2017 MINUTES MOTION: B. Seawright/T. Barker To approve the October 10, 2017 Board of Director minutes.	CARRIED
4-2017:03.2 APPROVAL OF OCTOBER 16, 2017 EXECUTIVE SESSION MINUTES MOTION: M. Brown/B. Seawright To approve the October 16, 2017 Executive Session Minutes.	CARRIED
4:2017:03.3 APPROVAL OF NOVEMBER 14, 2017 MINUTES MOTION: T. Barker/B. Seawright To approve the November 14, 2017 Board of Directors minutes.	CARRIED
4-2017:04.1 BOARD REPORTS Board Administration Confidentiality Agreements and PRC/Offence Declarations MOTION: D. Thompson/B. Seawright To approve an additional 30 days for Board members to complete the Police Record Checks and to submit Confidentiality agreements.	CARRIED

4-2017:04.2

Move Us Forward Project

D. Thompson informed the Board that the Finance Committee had approved an increase in the Move Us Forward Project budget from \$45,000 to \$50,000. D. Thompson polled the Board on how they would like to proceed with reviewing the proposal received for the project. The Board decided to discuss amongst themselves prior to inviting Consultant Rose Mercier to join the call. D. Thompson summarized the proposal received from the consultants and confirmed that the members of the working group had all agreed to serve on the committee. The following concerns were addressed:

- i) Check ins between the Consultants and the Board were scheduled however there would be additional update opportunities
- ii) Concern of how 25 individuals would be chosen to participate in a survey
- iii) Clarity on Consultant billing for “real time”
- iv) Timelines are tight, commitment required from Consultants to adhere to the timelines
- v) Some concern that the project topics are already too pre-determined, as opposed to listening to any and all ideas from membership
- vi) Discussion that some of the individuals chosen for the survey should be from remote/distant clubs
- vii) Discussion that some of the individuals chosen for the survey should be from less engaged members (e.g. newer swim family members)
- viii) Questions about the linear schedule of the proposal (e.g. interviews and survey regarding Officials is not scheduled to start until April 2018). Will that be too late? What will the committee representatives for the later topics do in the meantime?
- ix) President will provide Swim Ontario Board of Directors with an update of the committee’s progress at every board meeting

Rose Mercier joined the call at 10:27am and provided clarification on the proposal and answered additional questions from Board members.

4-2017:04.3

MOTION: P. Legault/B. Seawright

To approve consulting fees totaling approximately \$39,000.00 for the Move Us Forward Project.

CARRIED

4-2017:04.4

Schedule of Board Meetings (Calendar Invites will be sent)

First 3 dates were agreed upon, but the remainder are to be reviewed (e.g. June 9, 2018 weekend conflicts with NE Region & Huronia Region SC Champs)

- Friday January 12, 2018 – noon - teleconference
- March 13, 2018 – noon – teleconference
- April 27-28, 2018 – in-person at Swim Ontario office (major initiative will be Move Us Forward Project)

Tentative - Saturday June 9 – in person meeting to receive final report on Move Us Forward Project

4-2017:04.5

Policy and Procedure Committee

M. Brown reported that the committee had met once and were reviewing TOR and Board Orientation procedure.

- 4-2017:04.6 **Finance and Audit Committee**
B. Seawright reported the following:
- Approved an increase in the Move Us Forward project budget to \$50,000.00.
 - Approved a fee range for Independent Masters Registration category for the Masters Committee to determine final fee.
 - Masters Provincials – approved host subsidy of \$7,500.00 from Swim Ontario Masters Reserve fund
- 4-2017:04.7 **Executive Director Report**
J. Vadeika reported that final negotiations between Swimming Canada and BFL Insurance have resulted in a slightly lower premium than initially reported.
- 4-2017:04.8 **Executive Session with Staff remaining**
MOTION: B. Seawright/P. Legault
To move into Executive Session with staff remaining.
- CARRIED**
- 4-2017:04.9 **MOTION:** B. Seawright/P. Legault
To move meeting out of Executive Session.
- CARRIED**
- 4-2017:04.10 **Executive Session BOD only**
Session not required.
- 4-2017:04.11 **Masters Committee**
Masters Provincials host potential to be in Barrie. Thank you to D. Muma and D. Burton for initiating a Masters Clinic scheduled for December 17, 2017 at TPASC.
- 4-2017:04.12 **Nominations Committee**
Nothing to report.
- 4-2017:05.1 **NEW BUSINESS**
There was no new business.
- 4-2017:06.1 **NEXT MEETING**
January 12, 2018 - noon – conference call.
- 3-2017:07.1 **MOTION:** P. Legault
To adjourn the meeting.
- 3-2017:07.2 The meeting adjourned at 11:17am.