

**BOARD OF DIRECTORS
MEETING # 16 (2016-2017)
September 6, 2017
Teleconference**

H. Dwinnell – **Recording Secretary**

Present:

E. Martin
C. Atkinson
M. Brown
J. Jay
D. Leckie
B. Seawright

Staff:

J. Vadeika
H. Dwinnell

Absent:

S. Paulins

| ITEM | ACTION |
|--|----------------|
| 16-2017:01.1 CALL TO ORDER E. Martin called the meeting to order at 12:03 pm. | |
| 16-2017:02.1 APPROVAL OF AGENDA MOTION: M. Brown To approve the agenda. | |
| 16-2017:03.1 APPROVAL OF JULY 5 & 17, 2017 MINUTES MOTION: M. Brown To approve the July 5 & 17, 2017 minutes. | CARRIED |
| 16-2017:03.2 APPROVAL OF AUGUST 18, 2017 ELECTRONIC VOTE MOTION: M. Brown To approve the Electronic Vote of August 18, 2017. | CARRIED |
| 16-2017:04.1 BOARD REPORTS Board Administration <ol style="list-style-type: none"> 1. Reminder to Board members to submit their Board Profiles for the Annual Report. 2. Awards nominations received from Board members forwarded to Awards Committee 3. SNC AGM – E. Martin is Ontario’s delegate (on-line) | |
| 16-2017:04.2 BOARD REPORTS Policy and Procedure Nothing new to report. | |
| 16-2017:04.3 Finance and Audit Committee - J. Jay (Appendix A) MOTION: J. Jay | |

- 16-2017:04.4 **Executive Director** – (Appendix B)
J. Vadeika circulated his report prior to the meeting and he highlighted Audit, Summer Student, Club Updates and Swim-a-thon items from the report. J. Vadeika presented 2017 AGM electronic voting information for consideration. Lengthy discussion followed and resulted in the need for an interpretation of the by-laws prior to accepting electronic voting.

C. Atkinson exit call due to a commitment.
- 16-2017:04.5 **Masters Committee** – E. Martin
E. Martin reported that an updated Masters information report will be distributed by MSC as Swim Ontario does not have database with Masters contact information.
- 16-2017:05.1 **NEW BUSINESS**
Update on AGM
Notice of Motion deadline was September 4th. All motions received to that date were distributed by staff to the Secretary and Board on September 5th. M. Brown provided clarification on the motions related to housekeeping and admin. Any Board Committees scheduling meetings for the conference weekend are to contact H. Dwinnell to secure meeting space.
- 16-2017:05.2 **Nominations Committee**
R. Hannah, Chair of Nominations Committee submitted report to Board and for inclusion in the Annual Report. A discussion followed regarding the process of selecting the slate of candidates. M. Brown confirmed that it was important to have Nominations Committee members at arm's length/independent and that the Board had approved the process in the TOR which does not include publishing rank of the successful candidates.
- 16:2017:06.1 **NEXT MEETING**
The next meeting will be of the new Board immediately following AGM.
- 16:2017:07.1 **ADJOURNMENT**
MOTION: J. Jay
To adjourn the meeting.
- 16:2017:07.2 The meeting adjourned at 1:35 pm

ED Report to the BOD – Sept 6, 2017

Financial Update Notes

- DRAFT April to July financial statements completed and submitted to Finance
- FINAL audited report submitted to Finance and have been recommended for acceptance
- The next finance committee meeting is set for September 12, 2017.
- Nevada
 - Ministry reports are up to date
 - Nevada Review which has been sent to Gaming Corporation
 - New licence has been applied for – should receive by end of August for new term beginning October 1, 2017

Employee Status Updates

- Our summer student Alex Vragorovic completed her term of student employment with us on August 18th. She was a valued contributor to our summer deliveries and special projects. She returns back to university soon and we wish her well.
- Payroll
 - Swim Ontario received a credit refund in compensation for errors ADP made to payroll.
 - Quote requested and received from Desjardin – still to review

Swim A Thon

- Club SAT Grant cheques were issued at the end of June. Two months earlier than previous year.
- Top Achiever gift certificates sent and posted winners on website
- Confirmed conference presentation with Mary Gerrard

Annual General Meeting

- Marriott Toronto Airport Hotel has been booked for Sept 22 -24 weekend
- They have received a living schedule to complete the booking – a committee has been created to assist in the development of the conf.

Electronic Voting Implementation

- Swim Ontario has instituted electronic voting to provide members with an additional method/opportunity to vote. It is not a requirement that our members vote electronically (they can still vote in person or use a proxy).
- Swim Ontario has retained the services of Simply Voting to administer the voting platform. This will allow voters to be confident that their votes are being processed by a neutral third party and in a transparent manner. It will also ensure votes and voters will remain anonymous and confidential.
- Simply Voting was selected after a review of three possible providers (Big Pulse, Polyas and Simply Voting). Simply Voting offered the services necessary and the best price point. Simply Voting also has experience with other sports in the hosting of elections including; Canoe Kayak Canada, Skate Canada, Rowing Canada, Skate Ontario and Masters Swimming Canada. As an additional note, Swimming Canada has selected Simply Voting to host their election this year.
- The process will make available electronic votes to the President of each Club. The President will receive an email containing a link to the voting platform. This link will contain a secure authorization credential unique to the Club. By clicking on the link the Club will be taken to the voting platform.
- Once the authorization has been authenticated through the voting platform, the ballot(s) and motion(s) will be made available.
- Voting is accomplished by selecting the box with your desired choice.
- Votes will remain anonymous.
- Swim Ontario will never see how clubs have individually voted.

- At the end of the process, Swim Ontario receives a summary of the votes cast.
- The electronic voting process will be available as at 0900 hours on September 15 and close as at 2100 hours on September 23.
- Swim Ontario has created a link on our site to answer any questions a Club may have about the process.

ED and Operations Committees

- Operational committees were engaged and will be reviewed for October of 2017; Sport Development Committee, Performance committee, Conf. & AGM Sub-Committee, Awards Committee, Summer Provincials LOC, OJI Hosting LOC, Officials Comm.; and the SO Coaches comm.
- This infrastructure should assist us with the ongoing and monitoring of strategic and future operational programming

Office Relocation Update

- A strategy with Coaches of Ontario and Ontario Lacrosse to begin negotiations with ARTIS property owners for a rental agreement beyond August 2018 has begun. We received confirmation on June 18th that Crown Property management will no longer be the managers and a new contractor will be implemented.
- We continue to be in discussion with ARTIS with the intent to negotiate as a single voice (strategy) of a group of three sport orgs.
- This objective does have some logistical nuances however may pose the best opportunity to negotiate a congruent set of lease terms.
- Currently the ED's of Swim Ontario, Coaches of Ontario and Lacrosse Ontario are initiating the direction and communication.

Club Status Updates

- **Whitchurch-Stouffville Swim Club (operating in Central Region)** – The probationary status was extended to include the 2016-17 membership season by the New Club Affiliation Panel as the designates of the ED and in compliance with the Probationary Membership section of the **Affiliation of a new Club** procedure. Similarly, as per the procedure, as the ED, I designated the review of the organizations probationary status to the New Club Affiliation Panel. The Panel concluded that the Whitchurch-Stouffville Swim Club status be accepted to full membership status for the 2017-18 season. This acceptance is conditional upon the submission of the necessary annual affiliation documentation in compliance with our bylaws policies and procedures.
- **ROC Swimming (operating in Eastern Region)** – ROC swimming applied for **Existing club affiliation – Restructuring & Significant Change** based on an organizational change of ownership. ROC Swimming has been granted acceptance of the significant change (change of ownership) for affiliation with Swim Ontario for the 2017-18 membership season subject to confirmation that the previous entity known as ROC Swimming has been dissolved.
- **ORCAS Swimming of Burlington (operating in Central Region) - Application for affiliation of a new club.** The review panel undertook an in-depth review, interview and evaluation process of this application and determined that the ORCAS Swimming of Burlington club would be granted probationary club status for the 2017-18 season.
- **Upper Canada Swim Club (operating in Eastern Region)** – requested a call letter change from UPCAN to UCRO. This request was approved and will be set up in the system during the Swimming Canada registration system shutdown. There was no request to change their name.
- **Ajax Aquatic Club (operating in Central Region)** - as per the procedure, as the ED, I reviewed the probationary status. In consultation with staff and review of the procedure, I concluded that the AAC status be accepted to full membership status for the 2017-18 season. This acceptance is conditional upon the submission of the necessary annual affiliation documentation in compliance with our bylaws policies and procedures.

Insurance Certificates

- Insurance information collected with affiliation documents and list of requests is compiled as received. List will be sent to BFL beginning of November to prepare new certificates for age group clubs.
- Approved Masters Clubs - Insurance information collected with affiliation documents and list of requests is compiled as received. List will be sent to BFL as approved, to prepare new certificates of insurance for Masters Clubs. The turnaround time is approximately two business days or less in some circumstances.

Masters

- updating of the procedures completed
- Joining Swim Ontario guide updated with recommended SO Procedure changes in mind.
- Application forms and all supporting documents prepared
- Developed the Masters tab and publication of content on the Swim Ontario website
- Communication sent August 11.
- Registration system set up will be done during system shut down last week in August

Registration Updates

Competitive – 13,267

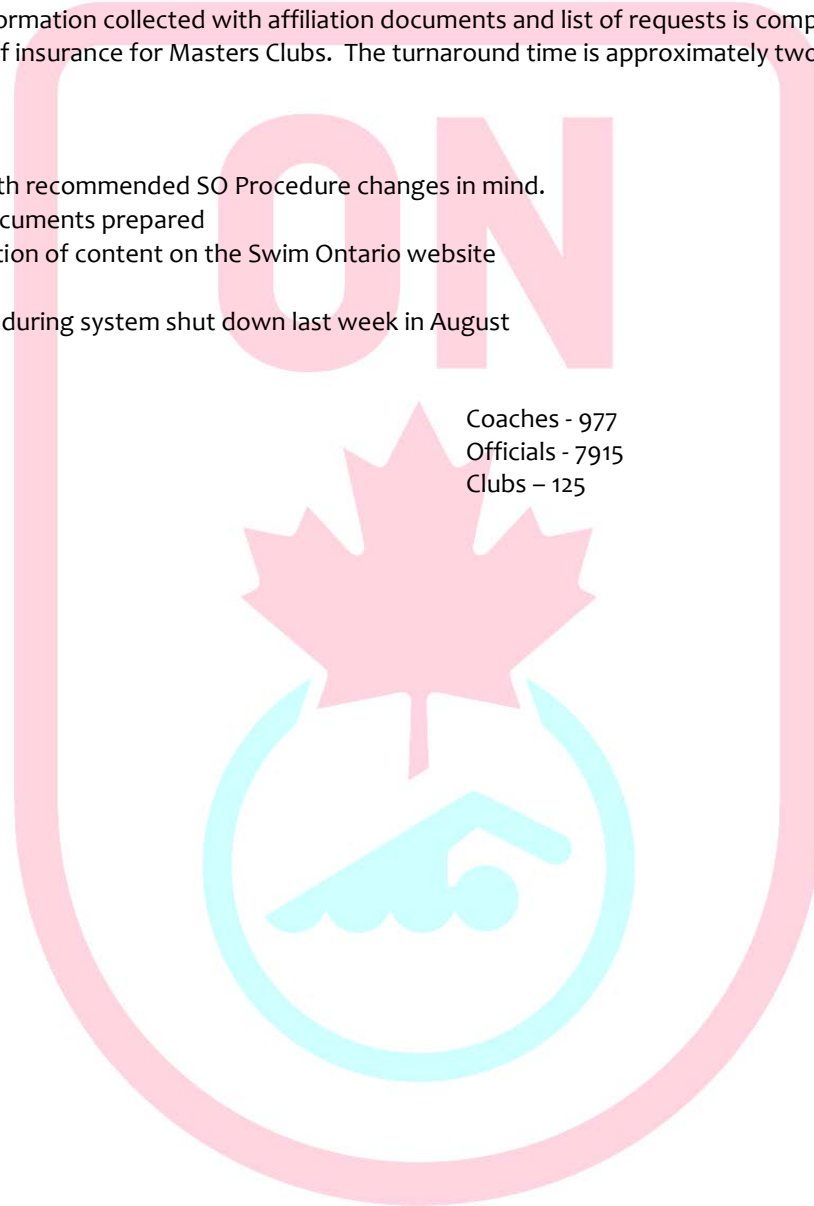
Non-competitive – 5,923

University – 478

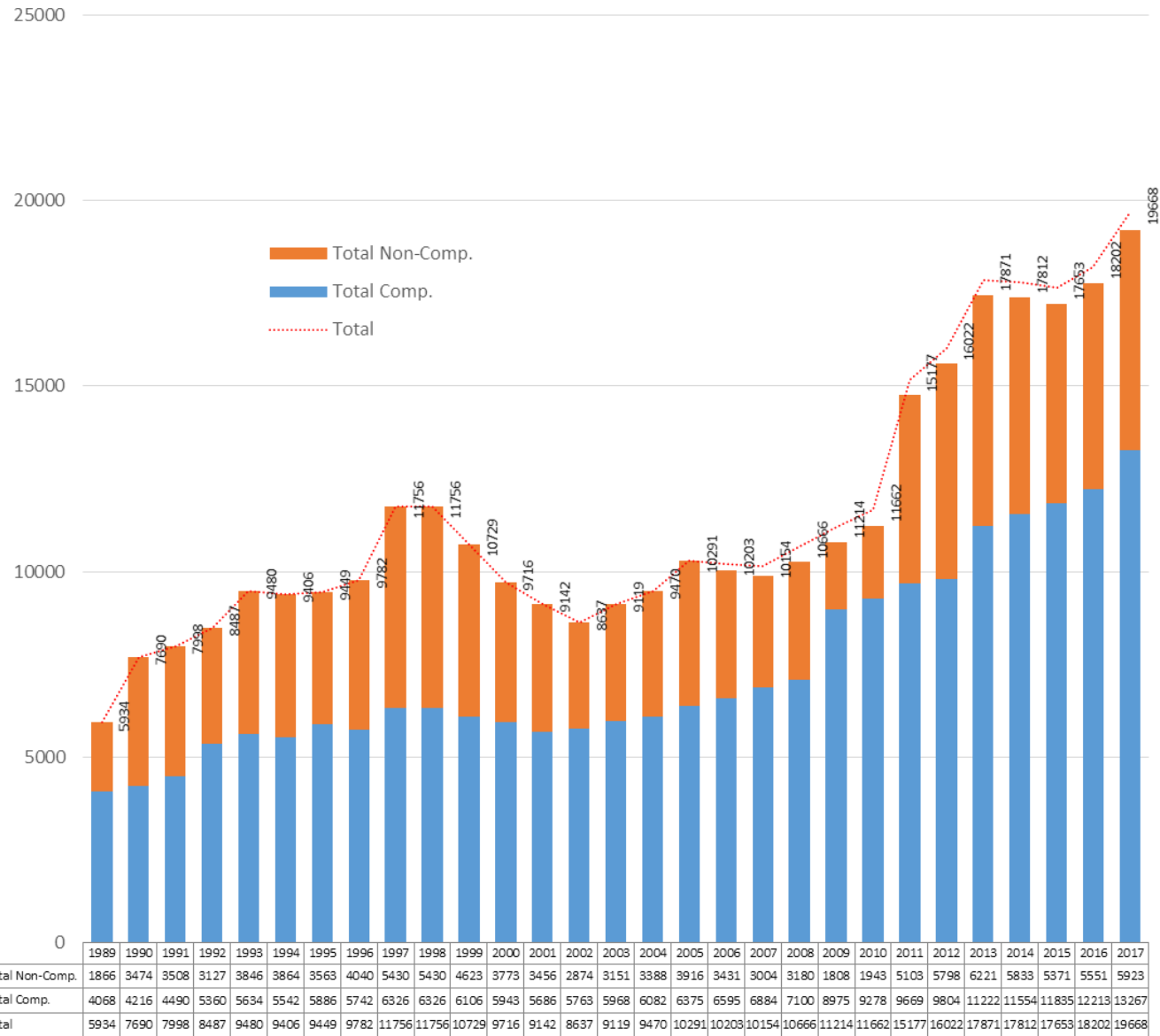
Coaches - 977

Officials - 7915

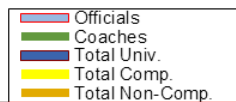
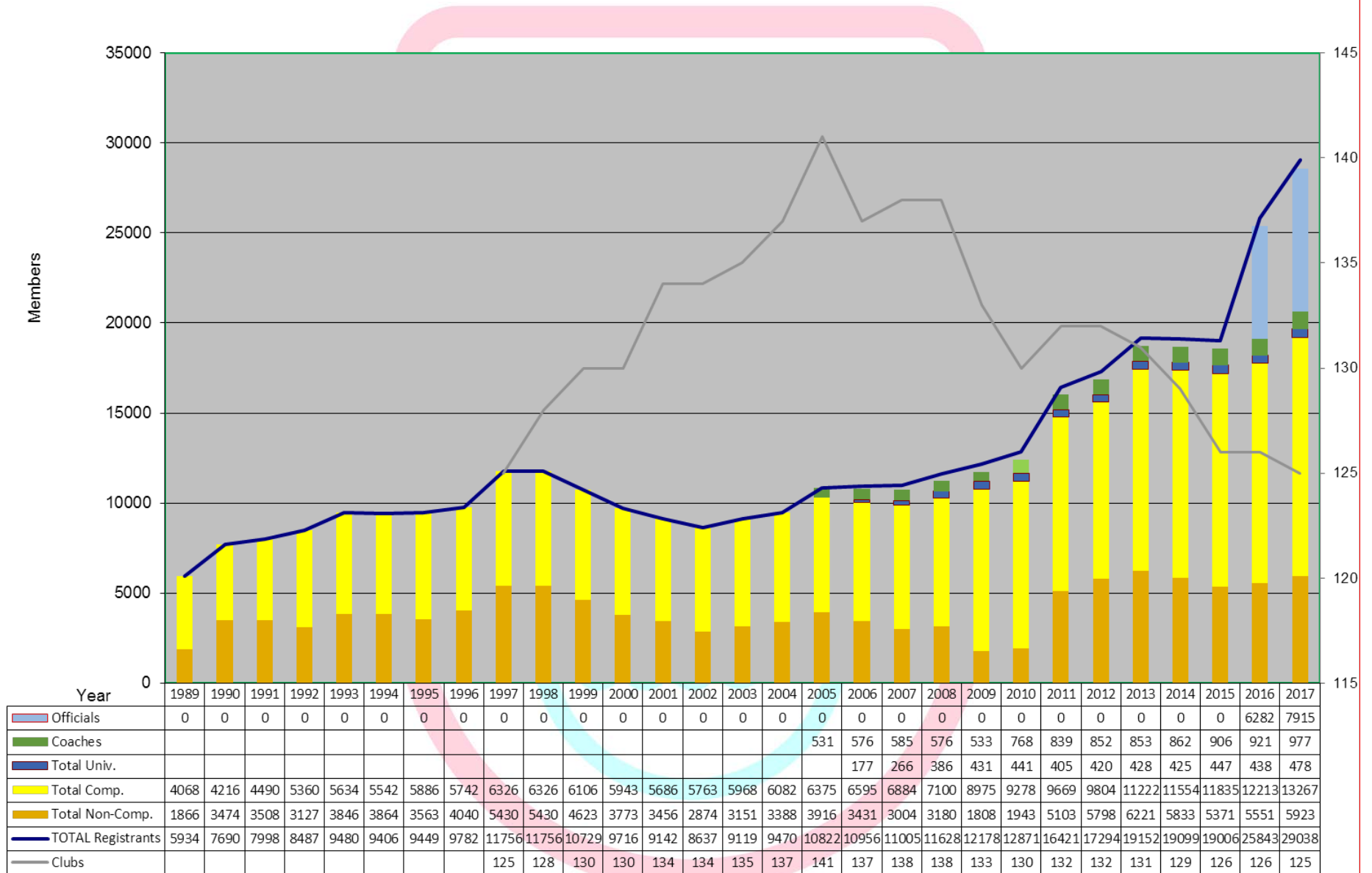
Clubs – 125



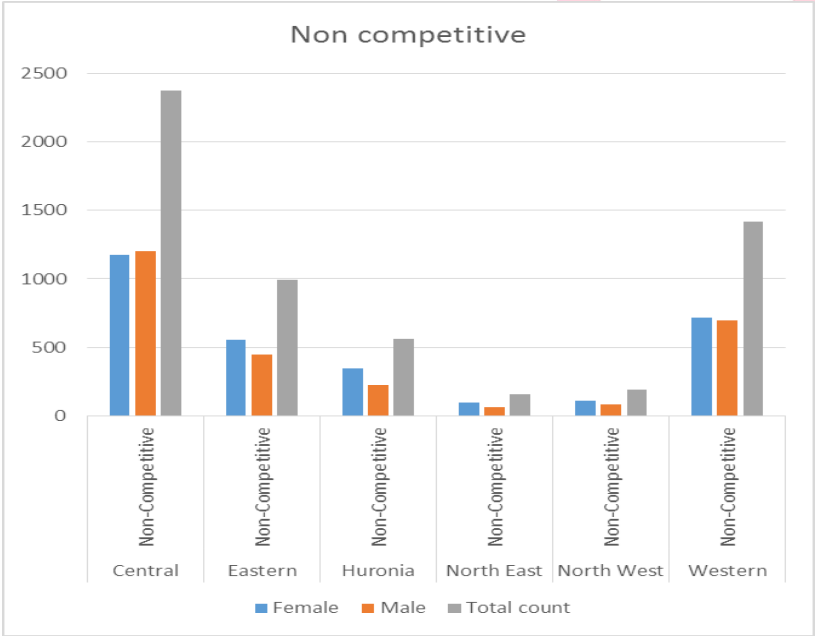
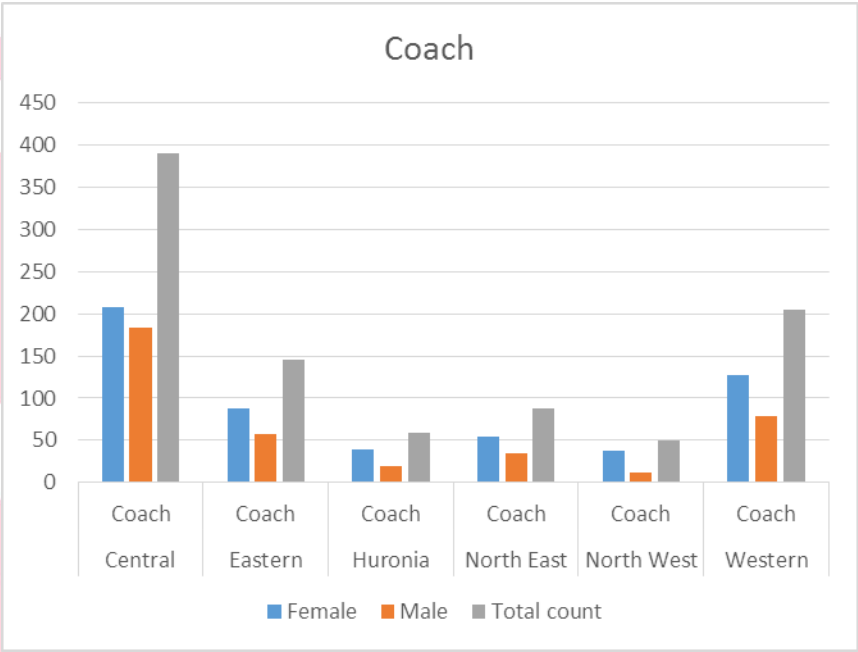
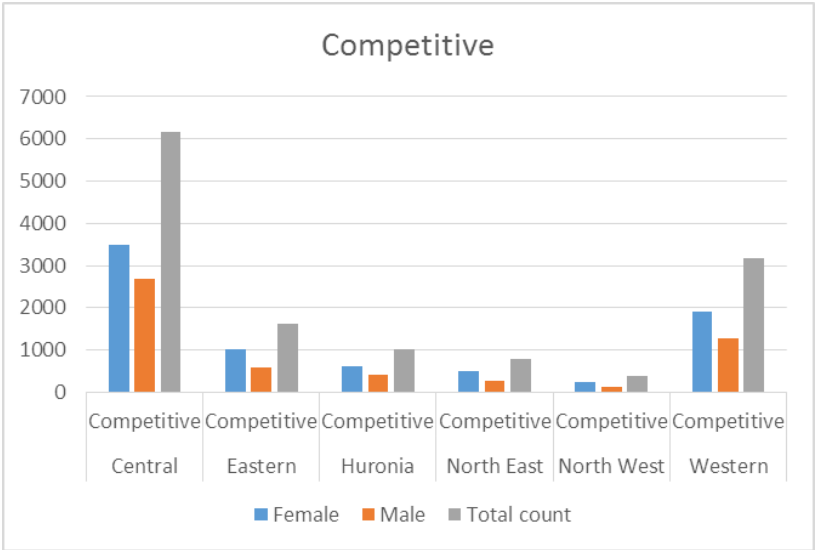
Swimmer Registration 1989 - 2017



Swim Ontario Registration 1989 - 2017



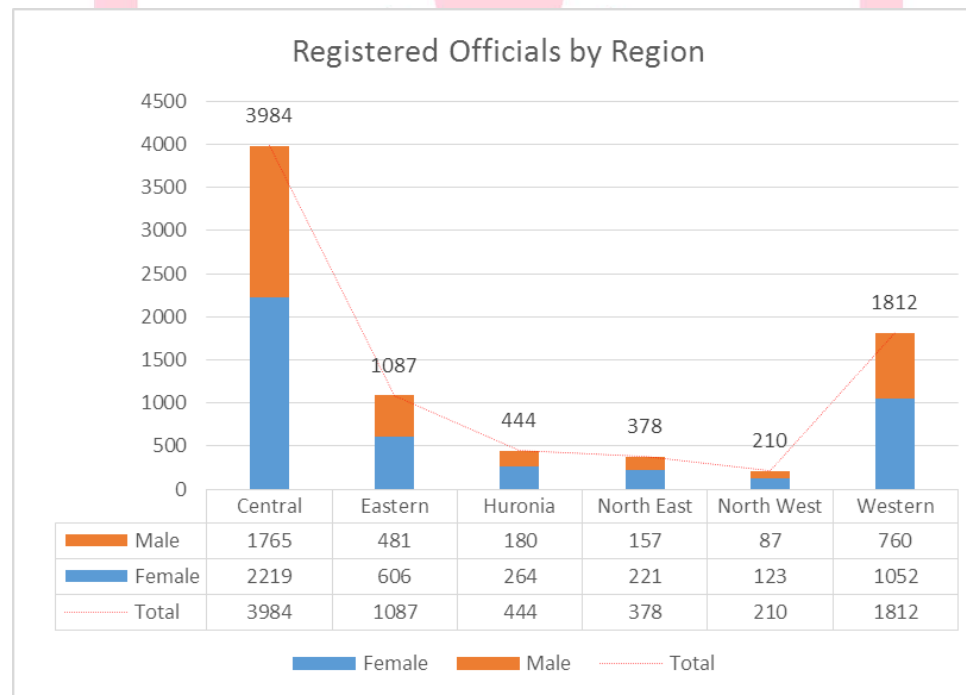
Regional Registration Summary



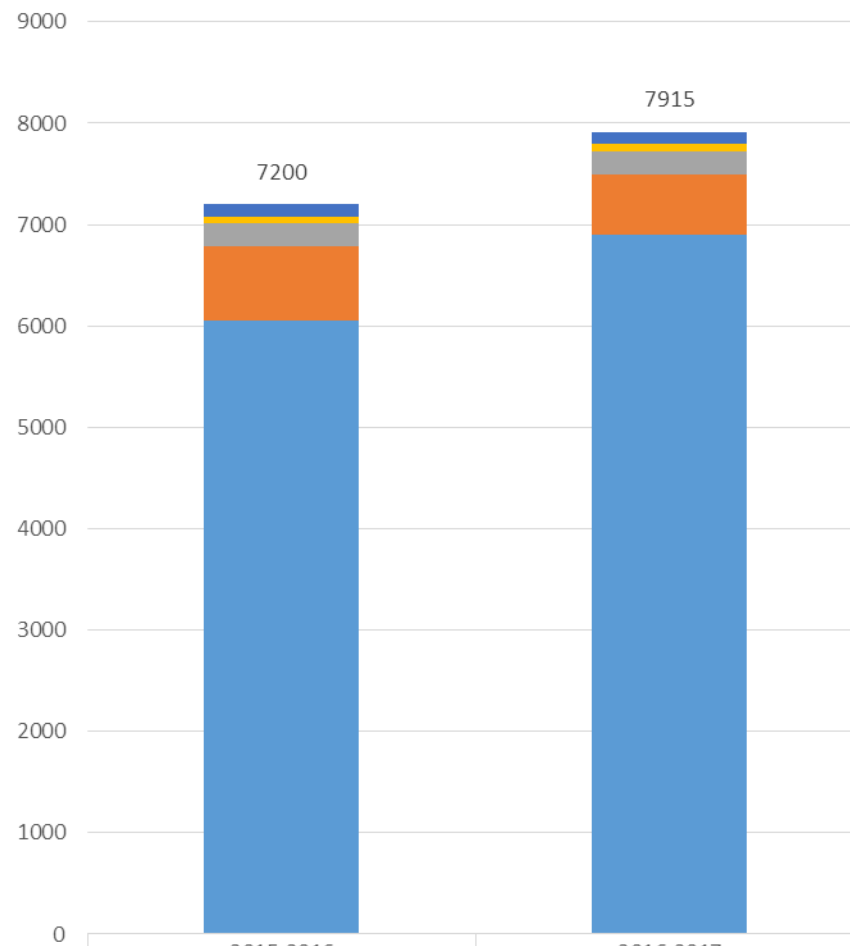
Officials Registration

- Over 7900 Level I to V officials registered (7915)
- See below report for details and graphs
- No Levels officials: 6 – we have no data (clinics taken) for these officials. They are not reported in above numbers, however, we have collected a registration fee. 5 from NYAC, 1 from SLSC.

| | Total | | |
|------------|--------|------|-------|
| Region | Female | Male | Total |
| Central | 2219 | 1765 | 3984 |
| Eastern | 606 | 481 | 1087 |
| Huronia | 264 | 180 | 444 |
| North East | 221 | 157 | 378 |
| North West | 123 | 87 | 210 |
| Western | 1052 | 760 | 1812 |
| Total | 4485 | 3430 | 7915 |



Year to Year registration August numbers



| | 2015-2016 | 2016-2017 |
|-------------|-----------|-----------|
| ■ Level V | 119 | 120 |
| ■ Level IV | 70 | 78 |
| ■ Level III | 230 | 224 |
| ■ Level II | 729 | 591 |
| ■ Level I | 6052 | 6902 |
| Totals | 7200 | 7915 |

OHPSI status

- Report to Finance committee was previously distributed April 29 prior to the May meeting
- Amended revenue and expenses as presented below and in the presentation. Additional revenue and subsequent expense demonstrated.
- Clarification provided to the query, What is Swim Ontario's contribution to the aligned performance partnership of OHPSI and Academy program ; = \$38,000.00

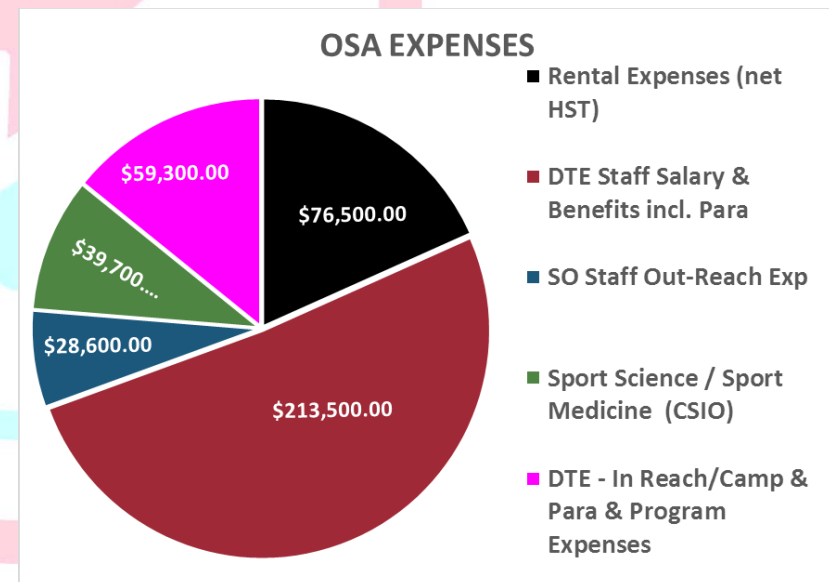
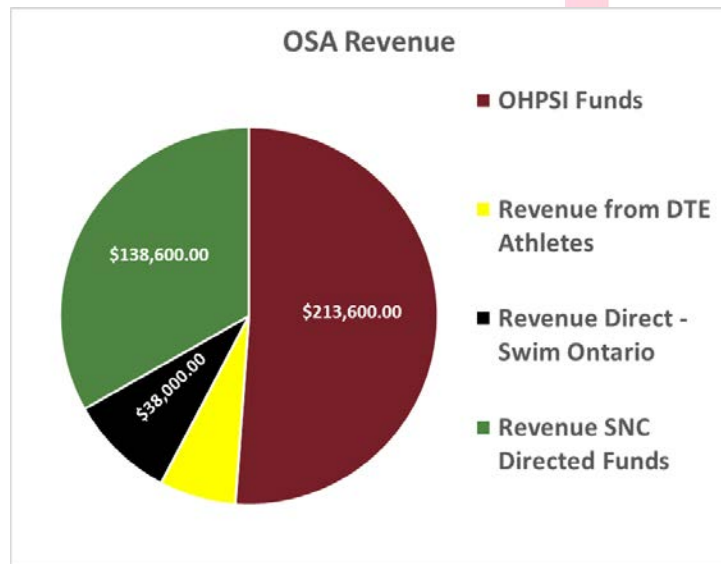
Swim ON Swimming Academy

1. 2017 – 18 Programming

- It is anticipated that 8 qualified full time DTE athletes will be training beginning in September.
- There are 3 qualified swimmers that have indicated they will be continuing their “in-reach” programming in September.
- A living or billeting environment is still at the discretion of anyone interested and is not supplied by nor organized by Swim Ontario. This is considered a significant challenge among the sport partnership and management group and we continue to work towards an effective solution/s.

| Condensed Revenue 2017-18 | |
|-------------------------------|----------------------|
| OHPSI Funds | \$ 213,600.00 |
| Revenue from DTE Athletes | \$ 27,400.00 |
| Revenue Direct - Swim Ontario | \$ 38,000.00 |
| Revenue SNC Directed Funds | \$ 138,600.00 |
| | \$ 417,600.00 |

| Condensed Expenses 2017-18 | |
|---|----------------------|
| Rental Expenses (net HST) | \$ 76,500.00 |
| DTE Staff Salary & Benefits incl. Para | \$ 213,500.00 |
| SO Staff Out-Reach Exp | \$ 28,600.00 |
| Sport Science / Sport Medicine (CSIO) | \$ 39,700.00 |
| DTE - In Reach/Camp & Para & Program Expenses | \$ 59,300.00 |
| Total Expenses | \$ 417,600.00 |



2. Sport Medicine Healthy Athlete plan:

a. Mental Performance Education

- i. Dr. Judy Goss has been contracted for incoming OSA athletes and athletes in the OSA DTE.
- ii. We will be initiating an online survey (roughly 75 questions), which will be a starting point to future discussion with the athletes.
- iii. Dr. Goss will meet with the athlete individually on average, every 6 weeks.
- iv. There will also be a group meeting and including monthly check in with Dr. Goss.
- v. New OSA Swimmer individual meetings one on one with Dr. Goss.
 - This will help give us an analytical insight to the athletes before they join the DTE.
 - It will also allow us to monitor how things are going with daily training.
 - Our thought is that information relayed to billets may prove to be very helpful, as well to give them starting point for “chats” if and when needed.
- vi. Dr. Goss also meets with the parents twice to give them a little inside on how to be great supportive parents.

b. Blood Analysis

- i. The DTE athletes be getting blood work done quarterly to monitor, specific hormones for both genders, iron, ferritin and over 20 other components.
- ii. We found initial testing in the 2016-2017 season, very useful as we were able to fix an issue with a swimmer which led to a huge increase in training performance, which transitioned very well into increased performance in races as well.
- iii. We will use September testing - when the athletes had some recovery time, some sun, and no school, to get a "best scenario" of their blood data, then compare that throughout the season every quarter.
- iv. The results will be used to educate the entire IST/ coaching team; nutritionist, exercise psychologist, physio therapist, coaching staff, strength and conditioning team and bio mechanist in developing unique athlete profiles.

c. Quarterly IST Coach Meetings

- i. IST / Coach Meetings with respect to each athlete's performance and testing data, to track progress and analyze any gaps in training or competition performances.

d. Nutrition Education

- i. We have scheduled 1 hour meetings quarterly to take a series of anthropometric measurements including skin folds
- ii. We will use the blood test results as a starting point to assess each individual's special nutritional needs.
- iii. On days of double practices, those mornings we will incorporate a specific nutritional recovery program so each DTE athlete will have proper post workout nutrition on the way to the car - to school.
- iv. Our well received cooking demo's are planned to continue every 6 weeks, as a tool to teach the athletes how and why they need to have certain things in their diet, and how efficient it can be to prepare good nutritious meals.
- v. We are also planning a shopping lesson to facilitate athlete ownership in their food intake, shopping needs.

e. Video analysis and Communication Head-sets,

- i. At the OSA we use our state of the art video system daily.

- ii. Our goal in this area, is to teach the athletes specific technical interventions with a visual learning method.
- iii. We use the video replay and looping replay evaluate the success those specific interventions.
- iv. We also use video analysis to demonstrate successfully learned skills.
- v. The head-sets allow the coach to speak directly with the athletes in real time to modify technical and tactical components inside sets.
- vi. Experimenting with this new communication tool this past quarter has proven extremely effective.
- vii. The swimmer head-sets will be used extensively throughout next training blocks.

f. Exercise physiologist – Testing and Monitoring

- i. The DTE uses blood lactate testing to learn each athlete's unique physiological characteristics.
- ii. We can use test results to teach them about specific training workloads and their actual physical reaction to those certain sets.
- iii. Using data and extrapolation methods and Max effort data collected at meets we can become better at developing individual training programs, including warm down protocols.
- iv. When used in context with our other testing, these tests can also be a reliable monitoring system to ensure adequate athlete recovery from training efforts.

3. Open Water – New Program Initiatives

- SO was contacted by Swimming Canada's National Coach Open Water and Dist. Swimming Programs to develop a best practice alignment projects
- We are developing an Open Water camp with National Open Water Coach Mark Perry. Date and Time TBD.

4. Para OSA Program

- SO was contacted by Swimming Canada's Senior Manager HP Para Swimming Programs and PARASport ON to develop a best practice alignment project
- We have developed a Para OSA coach athlete tandem "in-reach" program with these partners as requested.
- Part of the program will include coach mentorship development and 2 coaches of Para ID athletes will be added to 4 coaches of OHPSI ID swimmers to the Ontario Coach Accelerator Program (OCAP).
- There was also be a coach mentorship program in and around Can Am Champs in March in Windsor.
- There was a Para NextGen Camp April 18-25 at TPASC sponsored by Swimming Canada.
 - i. Don and Amber participated and met with the National Para Physiologist, Dr. Jared Fletcher and National Para S & C Coach Tessa Gallinger.
- The OSA PARA integration was announced earlier this month in August with a projected launch of October 1, 2017.
- Invitation letters went out to 21 identified athletes as well as coaches and families next AFTER Swimming Canada publishes there planned announcement article.
- We are budgeting as follows:
 - i. Swim Ontario VIK contribution (H/C staff time) of \$15,000 for this program.
 - ii. \$8-10,000 from OHPSI to cover the Biomechanist's extra time.
 - iii. Up to \$3500.00 to cover TPASC pool time from Swimming Canada
 - iv. Extra grant money has been requested to SS/SM contract work for swimmer and coach mentorship from the CDN tire Jump Start program.

5. Ontario Para Sport Strategy Update:

- PARA Sport Swimming Pilot Proposal Funding – NO UPDATE from the Ministry
- PARA Sport Summit:
 - Hosted July 24 at TPASC.
 - 35 participants
 - Overview of Swim Ontario and Swimming Canada PARA goals
 - Round Tables on PARA strategy
 - Coach Session on OSA Para Swim Program
 - NEXT CONFERENCE CALL – NOVEMBER

Ontario PARA Collective – Next meeting July 31st

Jump Start Grant – Swim Ontario submitted an application for the OSA PARA Swim Program

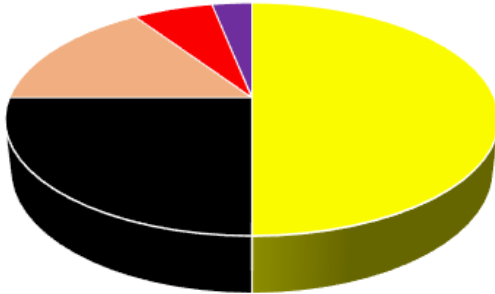
6. Canada Games Results – Ontario Wins!

- The Team Ontario medal count was 63 in total. 28G - 23S - 12B
- 24 of 33 athletes won at least 1 medal.
- **Hannah Henderson set a Canada Games Record for most medals 11 – 6G - 4S - 1B in 12 possible events.**
- Team Ontario won the meet by approximately 650 points with BC in second Alberta in third.

Summary

- Our final TODGP grant report to the ministry was filed on March 9/17
- Our SO Canada Games programing is supported by our internally restricted funds
 - i. A reminder that the finance committee will need to consider following its yearly allocation to this fund as per; Year 1 – 20K; Year 2 – 15K; Year 3 – 15K; and Year 4 – 10K ; (reminder the fiscal year of April 1, 2017 to March 31, 2018 is considered Year 1 @ 20K.)
- Staging Camp at TPASC after Canadian Junior National Champs went very well
- Team camp in June at TPASC
 - i. Team Ontario Admin requirements
 - ii. Drug Education seminar
- Staff members - Lindsay, Kelly, Darin on Committee designed supplementary kitting for pool deck wear during games supported by KUKRI. This kitting was well received by all and we will strive to develop a formal relationship with KUKRI for Swim Ontario.

CSG Nominations - Regional Distribution - No Alternates



■ Central ■ Western ■ Eastern ■ North West ■ North East

**CSG Nominations Distribution
by Region No Alternates**

| Region | Number |
|------------|--------|
| Central | 16 |
| Western | 8 |
| Eastern | 5 |
| North West | 2 |
| North East | 1 |
| | 32 |

- The Prep Camp & Staging Camp costs to date are about \$40,000.00 with more expenses yet to be reconciled
- Some last minute Games Costs and Staff travel expenses have yet to be calculated. We are currently anticipating a total C-Games preparation and competition costs at approximately \$50,000.00. Less than originally estimated due to efficiencies in value in kind support.
- There was a disciplinary issue with an athlete that was addressed within the jurisdiction of the Ministries' Ontario Games Staff of Team Ontario. Swim Ontario reviewed the issue with Games Officials of Team Ontario and determined that no additional investigation, hearing or disciplinary action is required. The matter will remain on file with Swim Ontario.

Swim Ontario Provincial HP Development (T2C) Program Sept 2017-August 2020

| Date | Description | YOB and Ranking Process |
|---------------------|--|---|
| Oct 5-6 | Tier 3 Camp at OSA | M/F: YOB 2006-2004 - Multi Event Selection from LCM 2017 |
| October 19-20 | Para Outlier in-reach Camp | |
| Dec 15-16 | Tier 3 Camp at OSA | M/F: YOB 2006-2004 - Multi Event Selection from LCM 2017 |
| Dec 15-17 | OJI at TPASC | |
| Jan 18-20 | Austin APS | Absolute Based on OnTrack Rank and World Rank LCM 2017 |
| Jan 26-27 | Para Outlier in-reach Camp | |
| Feb 19-28 | Provincial / OSA Away Camp | Based on absolute OnTrack and % of OnTrack LCM 2017 |
| March 1-4 | SO Provincial Champs | Based on results from Provincials |
| March?? | Can Am Champs | |
| April | Can Trials/Can Swim Champs (including Para) | |
| April | Speedo Eastern Champs | |
| May long | Tier 3 Camp at OSA | M/F: YOB 2006-2004 - Add swimmers based on results from Provincials |
| June 2-4 | Santa Clara APS | Absolute Based on OnTrack Rank and World Rank LCM 2017 |
| June?? | Para World Series - Indianapolis | Ontario Team Selection based on prescribed Swimming Canada Criteria |
| June 9-10 | Para Outlier in-reach Camp | |
| July 1st weekend | SO Provincial Champs | Based on results from Provincials - because the YOB 2006-2004 have improvement curves that are Steep - I recommend having the option of adding more swimmers here |
| July - Wed After SO | SO Open Water Champs | |
| July 4th weekend | Can. Jr. Champs | |
| July /August | Can Am Champs | |
| August | Ontario Youth Team to NACC | YOB2003/2004 & 2002/2003 (TBD) |
| July / August | International Calendar Meets | |

Notes: The Open water camp originally scheduled for September 15 -16 has been cancelled Mark Perry has been double booked with the Atlantic Coaches Conference that weekend.

8. Partner Funding

- a. MOU's and funding are signed and finalized
 - v. Swimming Canada has been invoiced for half of their committed funds.
 - vi. Second invoices to go out September 1
 - vii. CSIO will be invoiced for OHPSI Q1 & Q2 finds on September 1

9. Athlete and Club Funding

- a. The SDC and PCC committees recommended changes to the funding programs.
- b. The ED approved those changes and the document information has been both circulated and published on the SO website.
- c. Eligibility lists will be compiled post September 1, 2017 for the able-bodied athlete programs and the club performance programs.
- d. Para programming will be done in November once carding lists are released.
- e. Executive Summary: club athlete funding can be found below :

Executive Summary of Funding Documents

Sr. Athlete Performance Documents.

- o Limited to Top 50 world rank
- o Absolute World Ranking based on Individual Olympic events:
 - Maximum of \$20,000 – World Rank of 1st to 10th place
 - Maximum of \$12,000 – World Rank between 11th & 25th place
 - Maximum of \$8,000 – World Rank between 26th & 50th place
- o Out of Province Swimmers get 40% of eligible max funding
- o Revised definitions for Ontario and Out of Province Swimmers

Jr. Athlete Performance Documents

- 6 Highest Ranking Swimmers meeting the criteria below for individual Olympic pool events.
- Priority for awarding the Junior APF will be Swimming Canada “On Track” times as: Track 1, Track 2, Track 3
- *All swimmers who achieve an age-appropriate “On Track” Standard will have their performance ranked as a percentage of the “On Track” target time for that event. Swimmers will be nominated in rank order until the total number of available funding slots have been allocated.*
- Junior Swimmer is defined as: Female YOB 2000 or later and Male YOB 1999 or later. These are the YOB qualification ages for World Junior Champs.
- Swimmers achieving the Senior APF are not eligible for this funding.
- Expansion of eligible expenses from 2017

Club Performance Fund (SR)

- World Champs Team – Funding to Ontario Clubs Only
- Half share funding to clubs who support OSA / HPCO swimmers
- OSA or HPCO are ineligible for this fund
- Revised definitions for Ontario and Out of Province Swimmers

Club Performance Fund (JR)

- JUNIOR World Champs Team – Funding to Ontario Clubs Only
- Half share funding to clubs who support OSA / HPCO swimmers
- OSA or HPCO are ineligible for this fund
- Revised definitions for Ontario and Out of Province Swimmers

Swim Ontario Post-Secondary Scholarship

- Remains virtually the same from 2016
- Sole change is that selection now based on “On Track” times instead of FINA points.

10. Competitions - Ontario Junior International (OJI) - 2017

- Has been scheduled with TPASC Dec 15-17, 2017.
 - i. new time standards have been published
 - ii. +1% Girls
 - iii. +1.5% Boys
- As mentioned above we are scheduling an OHPSI Junior (T3) ID camp during OJI.
- Still in negotiation with the Japanese federation about them attending 2017 OJI.
- Meet Package and appropriate documents submitted to SNC for FINA designation approval.

2017 Competitions

- **2017 Winter Festival**
 - 955 swimmers with 200 swimmers in the added 14 year old category
 - Sessions were long in the morning with 8 lanes
 - This was improved with 10 lanes at Markham
- **2017 Spring Provincials and AA meet**
 - 524 swimmers in Provincials and 285 for AA meet
 - Sessions with 524 swimmers are under 4 hours long
 - AA meet is closer to 1.5 to 2 hours
 - The competition made approximately \$20,000.00 for the host
- **2017 Summer Festival**
 - Completed event with 882 swimmers with 3390 swims
 - 10 lane pool so sessions were reasonable
 - Well executed by the MM as they were very diligent in applying the rules of the meet package
 - The competition made approximately \$29,000.00 for the host

- **2017 Summer Provincials and AA meet**

- Completing the event was a great success as it came with new and non-traditional challenges
- Provincials
 - 831 swimmers with 3107 swims
 - Slightly more than expected numbers
- AA meet
 - 375 swimmers with 959 swims
 - reasonable subscription for this event
- In late May, Swim ON provided training for HSV system to 17 individuals to prepare for Provincials and CJs. 12 showed aptitude to do the job.
- We were able to run the event without having to resort to chase starts for the AA meet because of lower than expected subscription.
 - Some days the sessions were tight (one session into the other with no visible break of those working all 12 sessions).
- HSV was used for all the sessions. Additional training with Ed Garcia in the Control Room was successful.
- LOU between SwimON and CR. CR to provide officials and volunteers to support the LOC. SwimON was responsible for the financial aspects, senior officials and technical running of the competition.
 - Used Signup genius for recruitment
 - Senior official recruitment helped with filling in spots CR was unable to provide.
 - CR did troubleshoot missing gaps throughout the event and was able to provide adequate staffing.
 - There is a core group of officials that will attend events at TPASC as they enjoy working at this facility. This was evident with people stepping forward with additional shifts throughout the event.
 - We are not confident that such an agreement is possible or recommended for the future. Sustainability of the event as designed and in this location is challenged.
- Rec-Tec TV was engaged with success.
- Jake Pratt as an announcer provided an added element to Provincials that we have not experienced in last few years.
- Recommend both Rec-Tec and Jake Pratt be engaged in future SwimON LOC meets.
- The competition lost approximately \$4,700.00 born by Swim Ontario
- Mentoring and officials development was provided at this competition.

- **2017-2018 Host Updates:**

- Winter Festival – NKB – call to be set up for September – no date confirmed yet. Pool survey confirmed.
- March AA – No host confirmed
- March PROV – ESWIM – call to be set up for October – no date confirmed yet.
- Summer Festival – MAC – call to be set up for January – no date confirmed yet. Pool survey confirmed.
- Summer AA – No host confirmed
- Summer PROV – MSSAC – call to be set up for September. Financials requested and sent to MSSAC/OAK.
- Provincial Records – all records updated to single age categories, created PARA records and has added 4x200 Free Relays. The record proposal and link will go to the SDC for final vetting before posting.
- Team Championships Status:
 - Team Cup – no event in 2016/2017; no host secured for 2017/18
 - Team Showdown – Brantford will host again. Swim Ontario awards ordered.
 - Team Challenge – Whitby will host again. Swim Ontario awards ordered.
 - Proposal that a review be completed in 2018 with regards to the awards.

- **2017 North American Indigenous Games**
 - Competition was a success. Final debrief meeting was held July 27.
 - Letter prepared for Denise Perrier (NAIG sport chair) to invite her to our Awards Banquet
 - Letter prepared for Whitby Dolphins to invite the LOC to the Awards Banquet
- **2017 Invictus Games**
 - Swim Ontario representatives are providing leadership, competition design, and sport delivery and management
 - Swim Ontario officials have also been recruited and will be volunteering
 - Event opening ceremonies are September 23rd and swimming is September 28 & 29.



11. Competition – Technical Format and programming

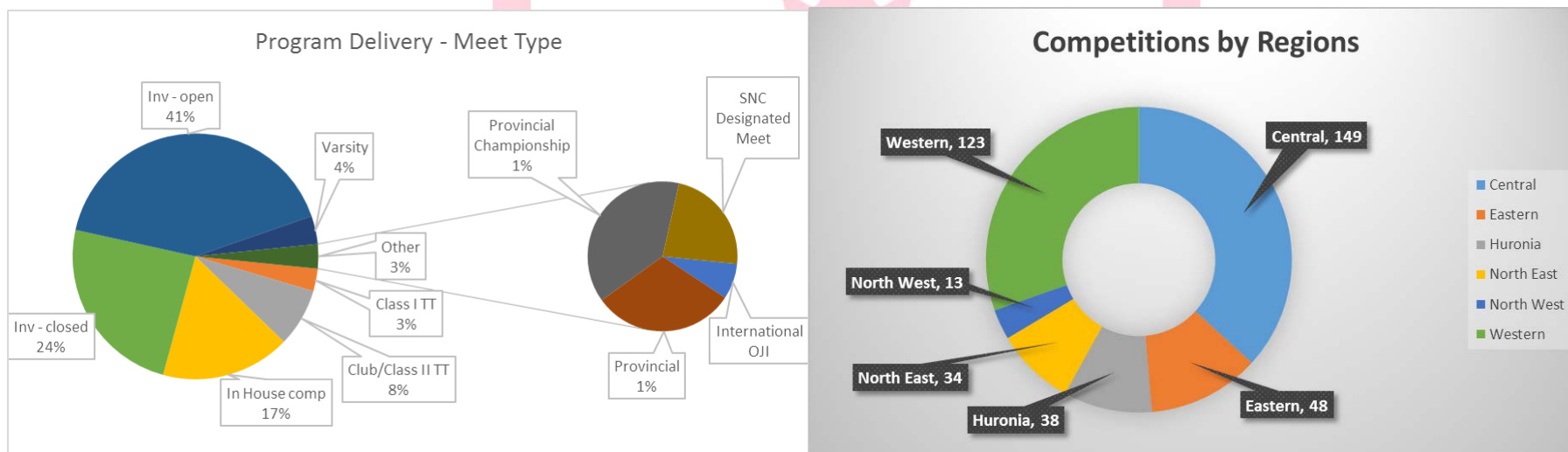
| Name | Ontario Winter Festival Championships | Ontario Summer Festival Championships | Ontario Spring and Summer AA Championships | Ontario Spring and Summer Provincial Championships |
|--------------------|--|--|---|---|
| Dates | February – 2 weeks prior to Spring Provincials | Mid-June – 2 weeks prior to Summer Provincials | First weekend in March Same weekend as Provincials | First weekend in March |
| Days | 2 | 3 | 4 | 4 |
| Course | SC | LC | LC | LC |
| Format | Timed final | Timed final | Heats / Finals | Heats / Finals |
| Age Groups | 10&U, 11, 12, 13 | 10&U, 11, 12, 13 | 13&U, 14, 15, 16, 17&O | 13&U, 14, 15, 16, 17&O |
| Relay Age Groups | 11&Under 12-13 | 11&Under 12-13 | 14&U 15&O (800 FR – OPEN) | 14&U 15&O (800 FR – OPEN) |
| Qualifying | 1 Festivals QT | 1 Festivals QT | 1 AA QT | 1 Provincial QT |
| Meet De-Qualifying | 3 or more Provincial QTs for 13 years old | 3 or more Provincial QTs for 13 years old | 3 or more Provincial QTs | |
| Targeted numbers | 700 - 750 | 700 - 750 | 600 – 750 | 600 - 750 |
| Max events | 6 | 7 | 8 | 8 |
| Bonus structure | 1 QT = 3 Bonus 2 QT = 2 Bonus 3 QT = 1 Bonus | 1 QT = 3 Bonus 2 QT = 2 Bonus 3 QT = 1 Bonus | 1 QT = 2 Bonus 2 or more QTs = 1 Bonus to maximum allowable swims | 1 QT = 2 Bonus 2 QTs = 2 Bonus 3 or more = 1 Bonus to maximum allowable swims |
| Program Comments | <u>13 and Under ONLY</u> De-qualifying Procedure for 13 year olds | <u>13 and Under ONLY</u> De-qualifying Procedure for 13 year olds Long Course 3-day format | QTs are 3.25% slower than Prov QT Heats and Finals Relays at end of session | Relays at end of session |

12. 2016-17 Provincial Sanctioning

- **Sanctioning**

- As of August 10:

- 92 Clubs hosted swim meets this past season (99 and 100 clubs for 2015-16 and 2014-15 seasons)
 - There were 405 meets on the calendar for the 2016-2017 Season
 - 379 ran successfully
 - 16 were cancelled
 - 6 were sanctioned but no results uploaded (they didn't run, but they weren't officially "cancelled" them in the system)
 - 3 were denied
 - Open Water results were not uploaded due to the problems with the course length
 - There are 153 meets currently on the calendar for the 2017-2018 Season
 - 145 are listed (no sanction applied for yet)
 - 5 are sanction pending
 - 3 are pending (waiting to be added to the listed calendar)



- **Post Meet Invoicing**

- As of August 10 there are 2 outstanding Post Meet invoices. The clubs have been reminded that they will not be able to re-affiliate next season until the invoice has been paid.

13. 2017-18 Competition Sanctions

- Review of swimwear statement from SOOC completed
- Revised template meet packages with updated required statements posted online and communicated to Meet Managers and Competition Coordinator
- MM encouraged to “list” their upcoming meets
- Sanction applications will be reviewed once club is affiliated and head coach is fully registered. For meets after Nov. 30, 2017 the head coach, meet manager and competition coordinator will need to be fully registered before sanctions are reviewed.
- 155 listed swim meets
- 11 sanction pending swim meets

14. Officials Development Plan Update

- Officials Development Program requirements are calculated as of August 15 of each season.
- Mid-season, clubs were contacted regarding status of ODP requirements. The ROR was looped into all correspondence with the clubs. They are aware of the communications. The meet managers, club official chair/administrators and club president were part of the communications.
- Final communication will go out this week. ROR's have been made aware of clubs that will need to provide officials development plan for upcoming season as they do not meet the ODP requirements.
- In summary, a small number of clubs may lose ODP requirements, however, the majority can obtain exemption with a submitted official's development plan and some due diligence in updating the online profiles of their officials.

15. Coaching

• **Registration**

- As of August 11 there are 945 Registered Coaches for the 2016-2017 season
 - 572 are Certified at Level 1 Fundamentals or higher
 - 32 have submitted their portfolios for marking
 - 85 are First Year, Level 1 Trained Coaches
 - 50 are Returning Coaches, Level 1 Trained, but not certified.
 - 199 are untrained
 - 7 are Independent Coaches
- As of August 11 there are 45 coaches in the system who have entered, but registration is not complete
 - 39 are CSCTA Account Pending (have not completed their CSCTA registration)
 - 3 are CSCTA Pending (have not paid for CSCTA membership)
 - 3 are PSO Pending (have not provided VSC, paid, or both)
 - 0 are PSO/CSCTA Pending (have not paid Swim Ontario or CSCTA, probably haven't submitted VSC)

- **Education**

- Swim Ontario offered 24 coaching courses in 2016-2017
 - 20 Swimming 101s
 - Central – 7, Eastern – 5, Huronia – 1, North East – 3, North West – 2, Western - 2
 - 2 courses were cancelled due to low subscription (Northeast, Eastern)
 - 1 course was offered free through National Coaches Week (Belleville)
 - 1 course was offered at a discounted rate through an Investors Group grant (Sault Ste. Marie)
 - 1 course was offered in French (Eastern)
 - 204 coaches trained
 - 3 Swimming 201s
 - 2 Central and 1 Eastern
 - 21 coaches trained
 - 1 Swimming 301
 - TPASC
 - 16 coaches trained
- Registration for 2017 courses has begun
 - Swimming 101
 - 12 courses are currently posted
 - 4 Central
 - 2 Eastern
 - 1 Huronia
 - 2 North East
 - 3 Western
 - Swimming 201
 - 1 course currently posted at TPASC

- **Professional Development**

- Swim Ontario has signed up and been approved by Contact North to run online clinics using their platform
 - Staff have been asked to take the 2 instructor modules for this
 - Lindsay Taylor as lead staff have taken the administrator module for this and the 2 instructor modules. Nicole Parent has also taken the instructor modules
 - If we were to run a 1 hour seminar, coaches who take it would be eligible for 1 point.
- There is now a max limit of 5 points per year for OSA visitations
- Regions must submit their coach list after a camp in order for coaches to get PD credit

16. Summer Student

- Went through the process of interviewing and hiring a summer student for the summer of 2017
- Tracked tasks and co-supervised her work

17. Communications

- MailChimp for Mass delivery system
 - Approximately 98% of communication is successfully delivered
 - Approximately 60% of the communication delivered is opened by the recipient
- We continue to hear the complaint about lack of communication, however, we can't make people read the information that we distribute.
- Social Media followers:
 - Facebook – 1940
 - Twitter – 3691
 - Instagram – 2322
 - Google + - 22 (LOL)

18. Swim Ontario Officials Committee

- Swim Ontario received confirmation of the Volunteer Officials travel & donation program has been suspended by Swimming Canada.
- Notification to COC's, club presidents and level 4/5 officials has occurred.
- An officials' handbook has been created to assist with communication and finding information
- New SNC National clinics and the new safety Marshal clinic
- An officials' bulletin has been published and distributed – new SNC National clinics will be made available with launch of Bulletin. Separate communication for COC, and Level III, IV, V with launch of new clinics
- The Officials Development Program (ODP procedure) was reviewed by the SOOC and amended
- Collaborated for wording for meet packages with OCRC Interpretation of swimwear rule
- Advise ED on presented certification pathway to SNC
- Updated Certification Pathway and delivery to Ontario officials
- Updating where necessary the presentation for evaluators (PowerPoint)

Certification (May-July) & International appointments

- 13 new level III
- 7 new Level IV (one fail)
- 8 new Level V
- Several applications submitted for the fall. Will begin evaluations in November.
- 3 ON officials appointed to international competitions this summer; Paul Corkum (World Champs), Daryle Martin (World Jr. Champs), and Rob Fillion (FISU Games).