



**BOARD OF DIRECTORS  
MEETING # 3 (2021-2022)**

**November 19, 2021**

**Zoom call**

**H. Dwinnell – Recording Secretary**

**Present:**

A. Bell  
T. Barker  
R. Giggey  
A. Mitchell  
J. Morrison  
J. Peetsma  
C. Sayao

**Staff:**

D. Boles  
D. Muma  
H. Dwinnell

**Guests:**

M. Rose  
T. Wakayama

ITEM	ACTION
3-2021:01.1	<b>CALL TO ORDER</b> Anne Bell welcomed everyone and called the meeting to order at 12:02pm. She informed the Board there would be 2 Executive Sessions at the end of the meeting, one with Staff Remaining and one for Board only.
3-2021:02.1	<b>INTRODUCTION OF INTERNS</b> Anne Bell introduced and welcomed Matthew Rose and Trevor Wakayama.
3-2021:03.1	<b>APPROVAL OF AGENDA</b> <b>MOTION:</b> J. Peetsma/R. Giggey To approve the agenda as circulated. <b>CARRIED</b>
3-2021:04.1	<b>APPROVAL OF CONSENT AGENDA</b> <b>MOTION:</b> A. Mitchell/J. Peetsma To approve the Consent Agenda including the October 22, 2021 minutes and President Report. <b>CARRIED</b>
3-2021:05.1	<b>BOARD REPORTS</b> <b>President Report – Consent Agenda</b>
3-2021:05.2	<b>Finance and Audit Report</b> J. Peetsma provided a summary of October financials reporting that the registration numbers are at 82% of 2019 numbers, however competition revenue remains low. There have been a lot of in-house competitions and hopefully with municipalities loosening restrictions there will be opportunities for larger competitions. J. Peetsma reported that the deficit projection had been reduced by 31K. D. Muma answered questions from the Board.

## **Policy and Governance Report**

- 3-2021:05.3 R. Giggey distributed a written report prior to the meeting. A committee meeting was held to review a partial draft of the Complaints, Discipline and Appeal procedure. Swimming Canada will be providing information on the appeals portion of the procedure indicating which appeals will go to Swim Ontario and which will go to Swimming Canada. D. Muma, B. Ward and C. Sayao continue to work with legal counsel on the draft procedure taking into consideration the Board feedback received. It is anticipated that the procedure will be presented to the Board in January. R. Giggey informed the Board that Mike Brown had been invited to participate on the committee again however he was not able to commit this year but was appreciative of the invitation.

## **Nominations Report**

- 3-2021:05.4 Andy Mitchell informed the Board that committee members were being recruited in addition to Andrew Perry and Dan Thompson. The work plan to begin in January will include developing a skills matrix, strategies to ensure a more diverse board and the election process for the next AGM which will include 2 additional members.

## **OPERATIONS REPORT**

- 3-2021:06.1 D. Boles provided a written report prior to the meeting. He provided the following summary:
- Swim Ontario 100<sup>th</sup> Anniversary is in 2022
  - December 4<sup>th</sup> Planning meeting
  - Office operations – hybrid model of in office and remote working
  - Office lease expires in 2023, looking to downsize/re-locate
  - Registration statistics looking good
  - First camp with female leadership
  - Website launch by end of year
  - D. Muma reported on Insurance Renewal increases and coverage

## **OTHER BUSINESS**

- 3-2021:07.1 **Board Welcome Package and Memorandum**

Anne Bell requested that the Policy and Procedure Committee review the Memorandum.

## **Ad Hoc Risk Management Committee**

- 3-2021:07.2 Anne Bell suggested a brain storming session at the December 4 in-person meeting be added to the agenda.

## **NEW BUSINESS**

- 3-2021:08.1 There was no new business.

## **NEXT MEETING – TENTATIVE SCHEDULE**

- 3-2021:09.1
- December 4 – Strategy Session
  - December 17
  - January 21

3-2021:10.1	<b>ADJOURNMENT</b> <b>MOTION:</b> J. Morrison/C. Sayao To adjourn the meeting at 12:46pm.	<b>CARRIED</b>
3-2021:11.1	<b>EXECUTIVE SESSION WITH STAFF FOLLOWED BY EXECUTIVE          SESSION WITH BOARD ONLY</b>	