



**BOARD OF DIRECTORS
MEETING # 4 (2021-2022)**

January 21, 2022

Zoom call

H. Dwinnell – Recording Secretary

Present:

A. Bell
T. Barker
R. Giggey
A. Mitchell
J. Morrison
J. Peetsma
C. Sayao

Staff:

D. Boles
D. Muma
H. Dwinnell

Guests:

M. Rose
T. Wakayama

ITEM	ACTION
4-2022:01.1 CALL TO ORDER Anne Bell welcomed everyone and called the meeting to order at 12:05pm.	
4-2022:02.1 INTRODUCTION OF INTERNS Matthew Rose and Trevor Wakayama were in attendance.	
4-2022:03.1 APPROVAL OF AGENDA MOTION: J. Morrison/A. Mitchell To approve the agenda as circulated.	CARRIED
4-2022:04.1 APPROVAL OF CONSENT AGENDA MOTION: C. Sayo/J. Peetsma To approve the Consent Agenda including the President Report and November 19, 2021 minutes, noting that the December meeting was cancelled.	CARRIED
4-2022:05.1 BOARD REPORTS President Report – Consent Agenda	
4-2022:05.2 Finance and Audit Report J. Peetsma reported that the financials are looking favourable. Registration and COVID relief revenue is above budget, however competition revenue continues to be under budget. D. Muma reported that communication to the membership will be sent regarding future programming, including provincials. The Board had a good discussion with points raised regarding potential surplus and club financial positions as a result of COVID. A. Bell proposed she meet with D. Boles to draft club communication. Finance Committee will consider the suggestions made to deal with any potential surplus.	Anne Bell/ D. Boles

D. Boles reported that the process of developing the new budget had begun.

4-2022:05.3

Policy and Governance Report

R. Giggey distributed a written report prior to the meeting. There was no new business to report.

4-2022:05.4

Nominations Report

Andy Mitchell reported that he had an in-depth conversation with C. Sayao regarding board diversification. The Nominations Committee will meet prior to the next Board meeting when more information will be provided.

4-2022:06.1

OPERATIONS REPORT

D. Boles provided a written report prior to the meeting and highlighted the following:

- Registration within 12% of pre-pandemic numbers
- January 18th Presidents call – well attended
- 100 year celebration planning underway with TOR and a committee in place
- Exciting financial support for Para swimming from Lululemon and Canadian Tire Jump Start
- New Website – should be ready in next 2 weeks
- Sponsorship pieces coming together
- Working on provincial properties – developing communication to clubs
- Goal is to return to what we had going before the holidays and latest shutdown
- Continuing to advocate to government and encourage parents to reach out to local members of parliament
- D. Muma gave an update on status of complaints received and indicated the need for clubs to have Policies and Procedures established
- D. Muma also informed the Board that digital cheques were being investigated with Scotia Bank, due to two recent attempts to cash fraudulent cheques; caught by the bank.

4-2022:07.1

OTHER BUSINESS

Risk Management Ad Hoc Committee

TOR were circulated and A. Bell asked for any concerns. Anne Bell suggested the committee perform a one-time review of all current risks and the committee would then make recommendations to the Board if reviews should occur regularly.

4-2022:08.1

NEW BUSINESS

Swim Ontario 100th Anniversary Celebration

D. Boles asked for volunteers to serve on Committees (Risk, EDI and Anniversary Celebration).

- 4-2022:08.2 **Swim Ontario Fundraising Event**
D. Boles distributed a proposal for a golf tournament which could potentially be a great fundraiser with no risk to Swim Ontario. Possible dates are being considered. J. Peetsma and J. Morrison have experience with corporate golf fundraisers and offered to assist.
- 4-2022:09.1 **EXECUTIVE SESSION WITH STAFF**
Not required
- 4-2022:10.1 **NEXT MEETING – TENTATIVE SCHEDULE**
 - February 18
 - March 18
- 4-2022:11.1 **ADJOURNMENT**
MOTION: R. Giggey/J. Peetsma
To adjourn the meeting at 1:22 pm.
- CARRIED**
- 4-2022:12.1 **EXECUTIVE SESSION WITH STAFF FOLLOWED BY EXECUTIVE**
SESSION WITH BOARD ONLY