



**BOARD OF DIRECTORS  
MEETING # 5 (2021-2022)**

**February 18, 2022**

**Zoom call**

**H. Dwinnell – Recording Secretary**

**Present:**

T. Barker  
R. Giggey  
A. Mitchell  
J. Morrison  
J. Peetsma  
C. Sayao

**Staff:**

D. Boles  
D. Muma  
H. Dwinnell

**Guests:**

M. Rose

Absent: A. Bell

| ITEM        | ACTION  |
|-------------|---|
| 5-2022:01.1 | <b>CALL TO ORDER</b><br>C. Sayao chaired the meeting in A. Bell's absence. The meeting was called to order at 12:03pm.  |
| 5-2022:02.1 | <b>APPROVAL OF AGENDA</b><br><b>MOTION:</b> J. Peetsma/A. Mitchell<br>To approve the agenda as circulated.<br><b>CARRIED</b>  |
| 5-2022:03.1 | <b>APPROVAL OF CONSENT AGENDA</b><br><b>MOTION:</b> J. Morrison/R. Giggey<br>To approve the Consent Agenda including the President Report and Jan. 21/2022 minutes.<br><b>CARRIED</b>   |
| 5-2022:04.1 | <b>BOARD REPORTS</b><br><b>President Report – Consent Agenda</b>  |
| 5-2022:04.2 | <b>Finance and Audit Report</b><br>J. Peetsma distributed a written report prior to the meeting. He reported that financials are looking favourable and it is anticipated that there will be some competition revenue in February and March. He reported that government COVID support has exceeded budgeted amount resulting in a potential surplus which will greatly aid in the recovery spending for the next fiscal.<br><br>J. Peetsma reviewed the draft 2022-23 budget with the Board reporting that a few updates will be made and a final budget will be presented at the next board meeting. Board members provided feedback. |

J. Peetsma reported that Swim Ontario will be switching from cheque payments to an electronic payment method next month.

5-2022:04.3

### **Policy and Governance Report**

R. Giggey distributed a written report prior to the meeting. Once clarification from Swimming Canada is received the committee will update the Complaints, Discipline and Appeal procedure for Board approval. The Club application procedure is next to be reviewed. Staff will provide background information to the committee. The Financial Controls procedure is being reviewed by Finance and Audit.

5-2022:04.4

### **Nominations Report**

Andy Mitchell reported that the committee has discussed strategies to encourage candidates. The committee is reviewing the Nomination application with possible revisions and propose an information session for candidates prior to the deadline to submit applications.

5-2022:05.1

### **OPERATIONS REPORT**

D. Boles provided a written report prior to the meeting and highlighted the following:

- New website launched
- Conference/AGM/Awards/HOF/100<sup>th</sup> celebration scheduled for Sept. 23 -25
- 100 year celebration planning underway with a committee in place
- Charitable golf tournament – approved for 2023
- Registration continues to grow
- Financial status – budget process has begun and will be in a rebuild position for a strong recovery
- March 1 in person staff meeting – interns will be invited
- Risk report – D. Muma updated the Board regarding electronic payment processing and an update on the Complaints Discipline and Appeal procedure

5-2022:06.1

### **OTHER BUSINESS**

#### **EDI subcommittee**

C. Sayao reported that R. Giggey will serve on the committee and that TOR were being developed as well as a possible statement of support for trans inclusion in swimming.

5-2022:07.1

### **NEW BUSINESS**

There was no new business.

5-2022:08.1

### **EXECUTIVE SESSION WITH STAFF**

**Not required**

5-2022:9.1      **NEXT MEETING – TENTATIVE SCHEDULE**

- March 25
- April 22
- May 20

5-2022:10.1      **ADJOURNMENT**

**MOTION:** A. Mitchell/R. Giggey  
To adjourn the meeting at 1:22 pm.

**CARRIED**