



**BOARD OF DIRECTORS  
MEETING #4 (2022-2023)**

**December 13, 2022**

**Zoom Call**

**H. Dwinnell – Recording Secretary**

**Present:**

A. Mitchell  
A. Bell  
R. Giggey  
J. Morrison  
B. Sales

**Guests:**

T. Bennett – Finance Committee  
B. Seawright – Finance Committee

**Staff:**

D. Boles  
D. Muma  
H. Dwinnell

**Absent:**

T. Barker  
L. D'Cruz  
J. Peetsma  
C. Sayao

ITEM	ACTION
<b>CALL TO ORDER</b>	
4-2022:01.1 A. Mitchell called the meeting to order at 12:07 pm.	
<b>APPROVAL OF AGENDA</b>	
4-2022:02.1 Receiving no changes to the agenda. A. Mitchell declared the agenda approved.	
<b>APPROVAL OF NOVEMBER 18, 2022 MINUTES</b>	
4-2022:03.1 <b>MOTION:</b> J. Morrison/A.Bell To approve the November 18, 2022 Board minutes.	<b>CARRIED</b>
<b>BUSINESS ARISING FROM NOVEMBER 18, 2022 MINUTES</b>	
4-2022:04.1 <b>CDA Procedure</b> - D. Muma presented the CDA procedure changes that were requested by legal team and approved by Policy & Governance Committee. <b>MOTION:</b> A. Bell/R. Giggey To accept the 2 updates to the CDA policy.	<b>CARRIED</b>
<b>BOARD REPORTS</b>	
4-2022:05.1 <b>Finance and Audit Report</b> A.Mitchell provided a presentation on Board Fiduciary obligations. Board members were asked to email A.Mitchell, D. Muma or J. Peetsma if more detail or explanations are required. D. Muma will review with Finance Committee for presentation to the Board at January meeting. A. Bell and R.	

Giggey suggested this review be done annually and be included in the New Board Welcome package.

D. Muma provided a review of the November financial statements indicating we are tracking close to forecasted budget. He indicated a concern regarding potential future Insurance fee increases.

4-2022:06.1

**OTHER BUSINESS**

D. Boles provided the following verbal report:

- Move to TPASC was on December 8, we are getting settled
- Annual Christmas staff bonus
- Quest for Gold grant – increase to performance grants
- D. Boles and D. Muma reviewing topics arising from October Board meeting
- Next Presidents call – January 24 – theme Mental Health
- Directional goal for club support and organizational excellence will be circulated to Board for discussion at next meeting
- A. Mitchell congratulated Leela D’Cruz who is now a Level 5 official
- J. Morrison requested officiating recovery/development be added to agenda for next meeting

4-2022:07.1

**NEXT MEETING**

- January TBD evening Zoom meeting

4-2022:08.1

**ADJOURNMENT**

**MOTION:** J. Morrison/B. Sales

The meeting adjourned at 12:50pm.