



**BOARD OF DIRECTORS  
MEETING # 5 (2022-2023)  
January 17, 2023  
Zoom Call**

H. Dwinnell – **Recording Secretary**

**Present:**

A. Mitchell  
T. Barker  
A. Bell  
L. D'Cruz  
R. Giggey  
J. Morrison  
C. Sayao

**Staff:**

D. Boles  
D. Muma  
H. Dwinnell  
N. Parent

**Absent:**

J. Peetsma  
B. Sales

ITEM	ACTION
<b>CALL TO ORDER</b> 5-2023:01.1 A. Mitchell called the meeting to order at 7:15 pm. He invited D. Boles and N. Parent to provide an RTR update.	
<b>APPROVAL OF AGENDA</b> 5-2023:02.1 <b>MOTION:</b> R. Giggey/A. Bell To approve the agenda as circulated.	<b>CARRIED</b>
<b>APPROVAL OF CONSENT AGENDA</b> 5-2023:03.1 <b>MOTION:</b> L. D'Cruz/R. Giggey To approve the consent agenda including December 13, 2022 Board minutes and President Report.	<b>CARRIED</b>
<b>BOARD REPORTS</b> 5-2023:04.1 <b>President Report</b> – Consent Agenda	
5-2023:04.2 <b>Finance and Audit Report</b> D. Muma circulated a financial presentation prior to the meeting and was available for questions. The Finance Committee will meet prior to the next board meeting to review 3 <sup>rd</sup> quarter finances.	
5-2023:04.3 <b>Policy and Governance Report</b> R. Giggey provided a report prior to the meeting outlining the committee's Work Plan. Edited TOR were presented and R. Giggey was available for questions. Board Member Duties and Responsibilities Procedure is being reviewed by committee and will be presented to Board for approval at February meeting.	

**MOTION:** A.Bell/L. D’Cruz

To approve the revised TOR as presented to be implemented immediately.

**CARRIED**

5-2023:04.4

**Nominations Report**

J. Morrison thanked everyone who had engaged in continuing to evolve the Nominations process.

**MOTION:** J. Morrison/C. Sayao

To approve 2023 Nominations Committee members - Anne Bell, Paul Legault and Janet Morrison.

**CARRIED**

5-2023:04.5

**EDI Report**

C. Sayao provided an update to the Board regarding engaging consultants to assist in revamping the EDI policy with Board input into identifying priorities. D. Boles was asked to follow up with Swimming Canada regarding the participation results from the IMI study.

D. Boles

5-2023:05.1

**OPERATIONS REPORT**

D. Boles highlighted the following:

- Provincial Properties – still need to confirm 2 hosts
- Strategic Plan – thanked L. D’Cruz for providing language updates and requested Board members to forward any other language suggestions to him
- Move to TPASC – final cleanup of 1 Concorde Gate to be completed by early June
- Wet/Dry Goal survey to be launched next week
- D. Muma provided a CDA update and was available for questions
- OJI – A. Mitchell congratulated everyone on successful meet

5-2023:06.1

**NEW BUSINESS**

**Club Mentorship Pilot Program**

D. Boles shared a Club Mentorship Pilot Program slide deck and timeline for implementation. Information will be shared at the January 24 President’s Session.

5-2023:06.2

**President’s Info Session – January 24, 2023**

Board members were encouraged to attend. An agenda will be sent prior to the session.

5-2023:06.3

**Approach to 2023 AGM/Conference**

Conference/AGM scheduled for September 23-24, 2023 at an airport location with the goal to offer a hybrid AGM and a high profile Keynote Speaker.

Board members were encourage to provide feedback for conference content and to promote at the President’s Sessions.

5-2023:07.1

**Executive Session with Staff**

Not required

5-2023:08.1

**NEXT MEETING**

- February 10 - noon

5-2023:09.1

**ADJOURNMENT**

**MOTION:** C. Sayao/L. D'Cruz

The meeting adjourned at 8:55 pm

5-2023:10.1

**Executive Session BOD**

Not required