



**BOARD OF DIRECTORS
MEETING # 7 (2022-2023)
March 17, 2023
Zoom Call**

H. Dwinnell – Recording Secretary

Present:

A. Mitchell
T. Barker
A. Bell
L. D'Cruz
R. Giggey
C. Sayao

Staff:

D. Boles
D. Muma
H. Dwinnell

Absent:

J. Morrison
J. Peetsma
B. Sales

Guest:

Leslie Anne St. Amour

ITEM	ACTION
CALL TO ORDER	
7-2023:01.1 Andy Mitchell called the meeting to order at 12:36 pm and welcomed Leslie-Ann St. Amour as a guest.	
APPROVAL OF AGENDA	
7-2023:02.1 Andy Mitchell declared the agenda approved as circulated.	
APPROVAL OF CONSENT AGENDA	
7-2023:03.1 MOTION: L. D'Cruz/A. Bell To approve the consent agenda including February 10, 2023 Board minutes and President Report.	CARRIED
BOARD REPORTS	
7-2023:04.1 President Report – Consent Agenda	
7-2023:04.2 Finance and Audit Report Andy Mitchell provided a brief report including <ul style="list-style-type: none">In a good financial positionClub support regarding Cyber Breach to compensate clubs for the extra work involvedDraft Budget will be presented at April in-person meetingStaffing – COLA – tiered approach, 3 Salary Adjustments and Part Time Hire. All have been approved by Finance Committee	
MOTION: A. Bell/L. D'Cruz	

To approve the 3 components of staffing increases and the Club Cyber Breach support.

CARRIED

7-2023:04.3

Policy and Governance Report

R. Giggey circulated a written report prior to the meeting. There are 3 items to present for approval to Board; PIPEDA Policy, Significant Change Procedure and Board of Directors Duties and Responsibilities Procedure.

1. PIPEDA Policy - Leslie Anne reviewed the edits.

MOTION: R. Giggey/A. Bell

To approve the revised PIPEDA policy.

CARRIED

2. Significant Change to Club Procedure – D. Muma reviewed changes.

MOTION: R. Giggey/C. Sayao

To approve the revised Significant Change procedure as presented.

CARRIED

3. Board of Directors Roles and Responsibilities Procedure – A. Bell reviewed changes and the Board provided feedback. D. Muma will update the procedure with Board feedback and will be added to April agenda.

The Policy and Governance Committee have been working on the New Club Affiliation procedure and are recommending a supporting Policy be developed. The Board agreed and requested the P&G committee to develop and present at the April Board meeting.

By-Law Updates supporting ONCA changes will also be presented at the April Board meeting.

7-2023:04.4

Nominations Report

No report

EDI Report

7-2023:04.5

C. Sayao provided an update on the session with consultant Richard Norman. There will be a workshop at the April meeting to identifying priorities and programming.

OPERATIONS REPORT

7-2023:05.1

D. Boles provided a written report prior to the meeting and highlighted the following:

- Thank you to RHAC – hosting OYJ
- Trials March 28 – April 2
- New Revenue generation and National Trust Fund/tax receipt program – session at the April Board meeting
- Golf Tournament – date TBD
- 2023-24 Budget

- Sept 22-24, 2023 Conference at Toronto Airport Marriott with in person AGM
- RTR – Cyber Breach Club Support
- April In Person agenda – to be distributed
- D. Muma provided a CDA update – C. Sayao requested a copy of the Insurance Policy to confirm abuse/harassment coverage

- 7-2023:06.1 **NEW BUSINESS**
In Person Board Meeting - April 21 – 22 –
D. Boles has sent guideline. A. Mitchell recommends the meeting begins with Board In-Camera session at 4:30 followed by Board meeting. Saturday's session topics will be circulated.
- 7-2023:06.2 **Other**
There was no other business.
- 7-2023:07.1 **Executive Session with Staff**
Not required
- 7-2023:08.1 **NEXT MEETING**
 - April 21 & 22 – In person at TPASC
- 7-2023:09.1 **ADJOURNMENT**
MOTION: Leela
The meeting adjourned at 1:34 pm.
- 7-2023:10.1 **Executive Session BOD**
Not required