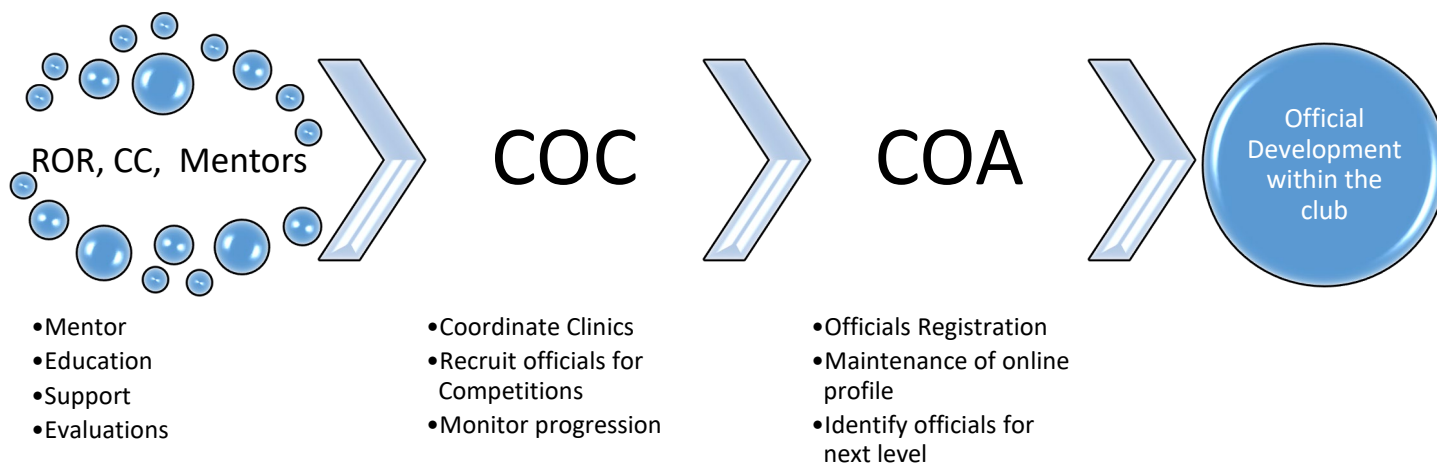




The Club Officials Chair and the Club Officials Administrator

The following is a summary of the roles and responsibilities of the Club Officials Chair (COC) and the Club Officials Administrator (COA). It is recommended that the roles of the COC and COA are assigned to two or more people.

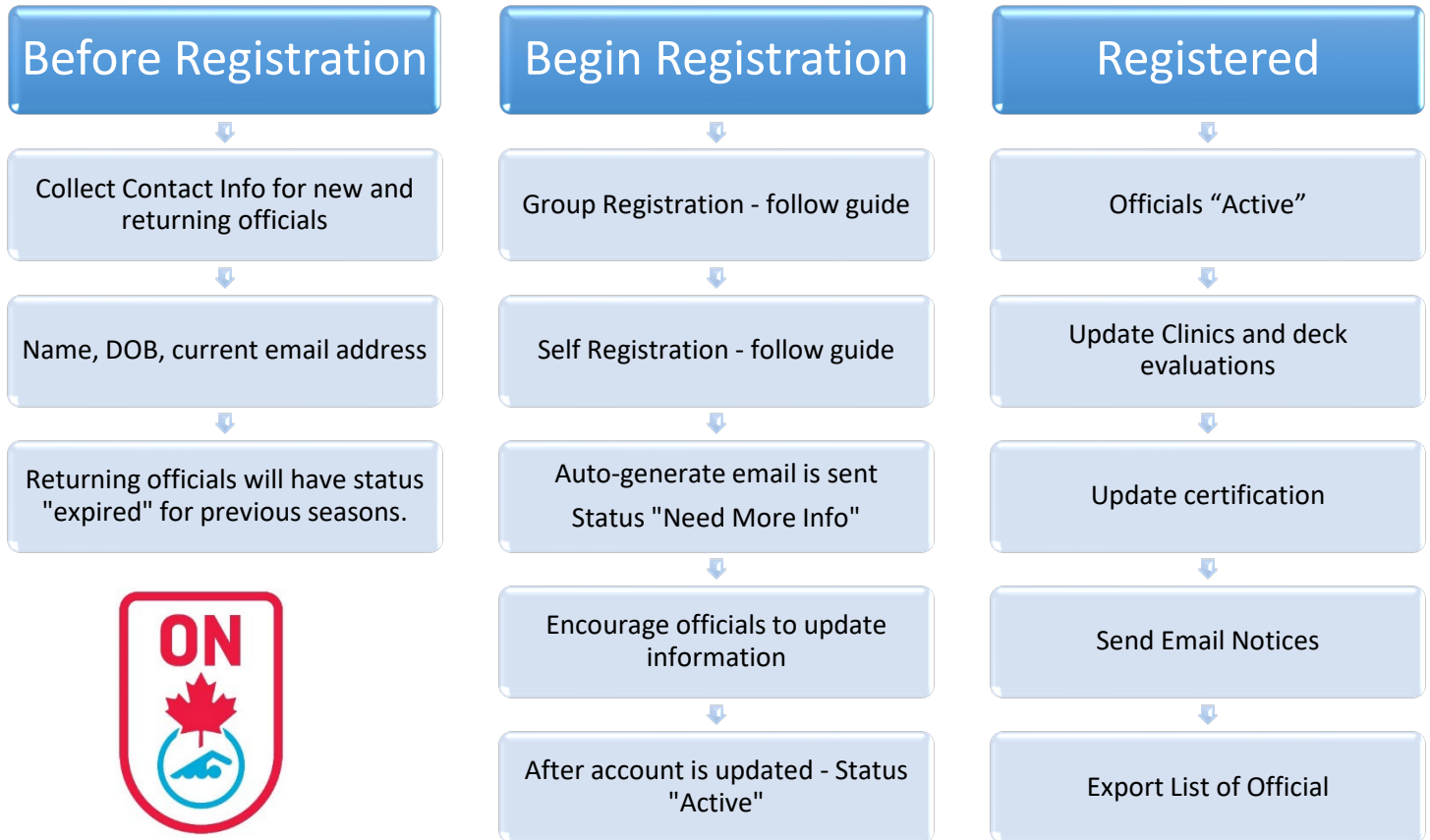
Club Officials Administrator Role Manage the Swimming Canada Registration and Event Management System (REMS)	Club Officials Chair Role Coordinate officials development through clinics & competitions
Duties include <ul style="list-style-type: none"> • Registering officials with Swimming Canada/Swim Ontario • Maintaining officials' online profile information • Identify officials reaching next certification level <p>Support through Swim Ontario nicole@swimontario.com</p>	Duties include <ul style="list-style-type: none"> • Coordinating and registering in-person clinics • Coordinating officials recruitment for competitions • Monitor progression of officials development <p>Support through Swim Ontario, ROR, Competition Coordinator & Mentor officials nicole@swimontario.com</p>
<p><u>Regional Officials Representative (ROR), Mentor Officials, Competition Coordinators (CC)</u> Officials Development Strategies</p> <ul style="list-style-type: none"> • Support and work with COCs and COAs in developing strategies to adequately staff and host a competition • Mentor and work with COCs and COAs to ensure a continued officials' development within the club • Facilitate officials development by helping with coordination of club clinics & regional clinics • Ensure that club officials are informed of new rules, procedures, interpretations and policies of Swimming Canada and Swim Ontario 	



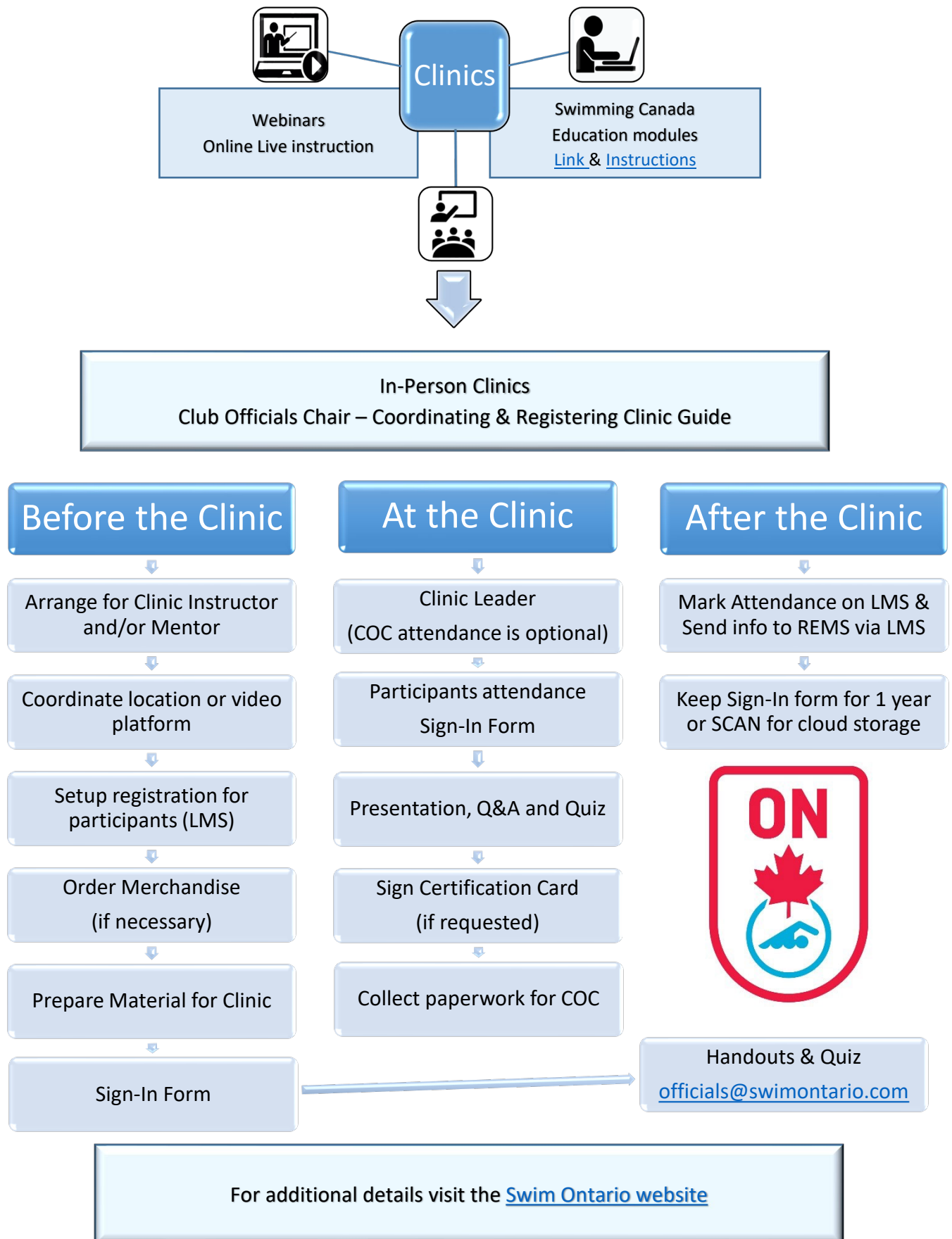
[Swim Ontario Official Development Program](#)

Registration & Certification

Club Official Administrator - Manage the Swimming Canada Registration System
More details on [Knowledge Base](#)



Officials Clinics



Competitions



Club Official Chair - Coordinating recruitment for competitions guide and resources

