



**BOARD OF DIRECTORS
MEETING # 3 (2024-25)**

November 27, 2024 – Virtual – Google Meets

H. Dwinnell – Recording Secretary

Present:

A. Abdelfattah
T. Bond
L. D'Cruz
R. Giggey – chaired meeting
A. Jurenovskis
J. Peetsma – left mtg 8:45pm
B. Sales
T. Oriwol – left mtg 7:47pm

Staff:

D. Boles
D. Muma
H. Dwinnell

Absent:

A. Mitchell

ITEM	ACTION
3-2024:01.1	CALL TO ORDER R. Giggey chaired meeting in A. Mitchell's absence and called the meeting to order at 7:31 pm.
3-2024:02.1	APPROVAL OF AGENDA Audit and Risk Management and Finance Reports moved up in agenda. There were no objections.
3-2024:03.1	APPROVAL SEPTEMBER 20 AND OCTOBER 30, 2024 MINUTES MOTION: J. Peetsma/B. Sales To approve the September 20 and October 30, 2024 minutes. CARRIED
3-2024:04.1	BOARD REPORTS Audit and Risk Management Report T. Oriwol circulated written report prior to meeting and highlighted: <ul style="list-style-type: none">• Committee had first meeting November 20• Dispute Tracker was discussed with the intent being to produce a monthly dashboard for the Board's review which will show numbers and trends rather than a detailed case by case list. Board requested another field be added to Process 2 – type of complaint and which section of code of conduct is being breached• Clubs requirement to have DRO for non-Code of Conduct complaints – recommended as Best Practice T. Oriwol and D. Muma answered questions from Board. T. Oriwol left meeting at 7:47pm.
3-2024:04.2	Finance Report

J. Peetsma circulated written report and financial statements prior to the meeting and highlighted:

- Registration and Competitive Revenue increase
- Professional fees – project to be higher than budgeted
- Re-investing of redeemed GICs – seeking Professional Financial Investment advice

3-2024:04.3

President Report

A.Mitchell provided written report.

3-2024:04.4

Policy and Governance Report

R. Giggey provided written report prior to the meeting and highlighted:

- P&G Committee – first meeting earlier today – review TOR
- Photography, Videography and Cellphone Procedure – D. Muma provided update. Swimming Canada's procedure was used as minimum standard and has been added to. D. Muma reviewed the additions
- Following Board discussion D. Muma answered Board questions.

MOTION: R. Giggey/B. Sales

To approve the Photography, Videography and Cellphone Procedure as presented.

CARRIED

3-2024:04.5

Nominations Report

A.Jurenvoskis provided a verbal report. The TOR is being updated and reviewing onboard materials that is set to be rolled out for next term. One more committee member is required and she asked for recommendations to be sent to her.

3-2024:04.6

EDI Report

T. Bond circulated written report prior to the meeting and is looking for 2 more committee members. First meeting will be following the January Board meeting

3-2024:04.7

Strat Plan Review Report

L. D'Cruz reported the committee has met twice and are looking at ways to update the plan and evaluate. There will be a session at the January In-Person board meeting to determine directional goals from Board and staff.

MOTION: L. D'Cruz/A. Jurenvoskis

To receive the Board Reports.

CARRIED

3-2024:05.1

OPERATIONS REPORT

D. Boles circulated a written report prior to the meeting and highlighted:

- Currently a lengthy process to obtain registration stats through REMS Sportlomo is working on a Report Feature

- REMS is finding its way – it's been a hard long disappointing and frustrating process and EDs decided last week that the Competition piece of REMS should not be launched until ready. Sportlomo has been working well and trouble shooting more. The provinces are going to be trying to help each other more through Slack Channeling
- Lots of swimming taking place – camps, classifications and tour teams
- Darda Sales is leaving to start a position with Para Olympic Committee and will be available to Swim Ontario in an advisory capacity. Swim Ontario thanks Darda for her leadership in Para Development and she will be missed
- HR review has begun
- Masters – upcoming clinic
- OJI 10th Anniversary – VIP night Thursday December 12
- Swimming Canada is launching 8 Safe Sport Education videos
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3-2024:05.2

3-2024:05.3 **Risk Management** – D.Muma provided an overview

Aquatic Facility Update

D. Boles circulated documents prior to the meeting. Strategy Corp has completed the White Paper. It has been a good investment and Strategy Corp is a good government relations firm who are very enthusiastic. D. Boles answered Board questions.

3-2024:06.1

NEW BUSINESS

In person Board Meeting

- Friday January 10 and Saturday January 11 – in Person at TPASC
- Agenda item – Strat Plan
- Email Karen Wilson with accommodation requirements

3-2024:07.1

EXECUTIVE SESSION WITH STAFF

Not required

3-2024:08.1

NEXT MEETING

Friday January 10 – 4pm – 9pm – In person at TPASC
Saturday January 11 – 8:30 am

3-2024:09.1

ADJOURNMENT

MOTION: L. D'Cruz/A. Abdelfattah
To adjourn at 8:52pm

3-2024:10.1

EXECUTIVE SESSION BD ONLY

Not required