



2025 Ontario Masters Provincials Entries

Individual Entries Instructions - updated March 10

Watch the instruction Video - <https://youtu.be/p9i3jSrirkw>

Registration In REMS

You must first be registered with ACTIVE status to register and submit entries for the 2025 Ontario Masters Provincials.

If you are not yet registered and are part of a Swim Ontario affiliated club, contact the club registrar.

Ontario swimmers not associated with a Swim Ontario affiliated club can register as an Independent Masters (\$62.50 annual registration fee) by contacting Ali Gur – ali@swimontario.com

You will also need to know your Sportlomo (REMS) public user email address and password.



How do you know if you are registered and Active

Login to your Sportlomo (REMS) account

Link:

<https://swimming.canada.sportsmanager.ie/sportlomo/users/login>

Login

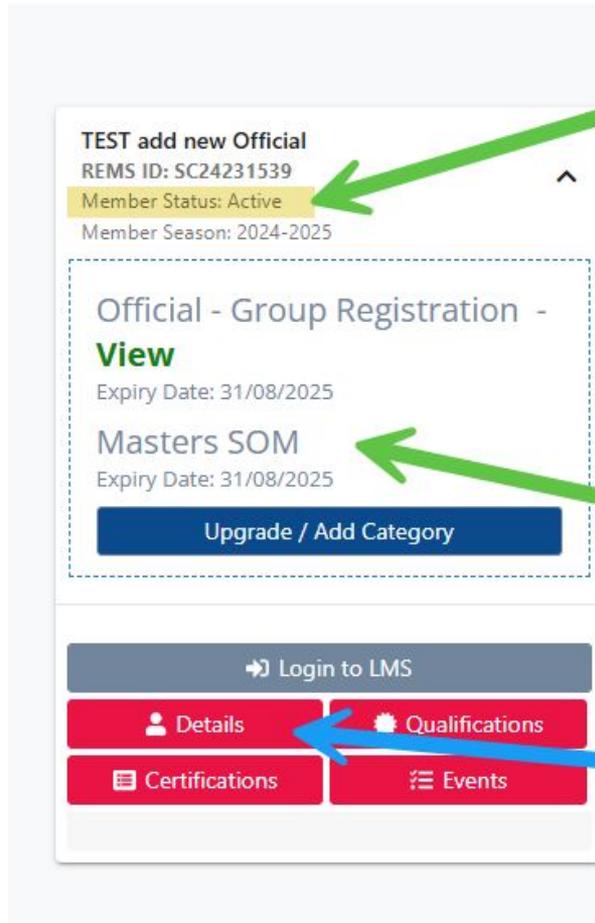
Please log in with your Sportlomo User Account

 
[Forgot Password](#)

If you forgot your password - use the forgot password option

How do you know if you are registered and Active

Look at your member status on your Membership Card



The Member Status must be ACTIVE to submit entries.

Masters registration

If this button is BLUE and says "Update Information" click on it to complete your registration

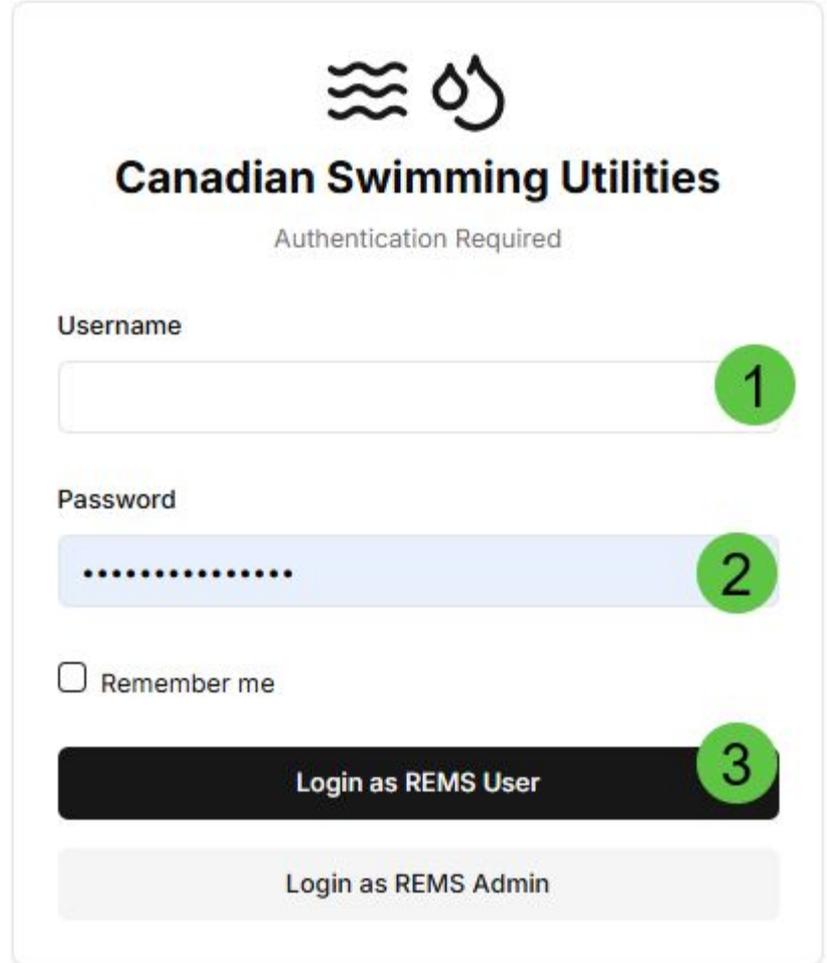
Login to Canadian Swimming Utilities (CSU)

To register for the 2025 Ontario Masters Provincials you will need to know your Sportlomo (REMS) username (email address) and password

Link to CSU - <https://csu.swimware.ca/auth>

If you don't remember your password

<https://swimming.canada.sportsmanager.ie/sportlomo/users/reset-password>




Canadian Swimming Utilities
Authentication Required

Username 1

Password 2

Remember me

Login as REMS User 3

Login as REMS Admin

I am showing Active - why can't I register?

A reminder that the CSU is NOT Live with REMS and is only updated once daily past 10 PM.

Once you complete your consent forms in REMS (Sportlomo) you will need to wait until the following day before the CSU will recognize your REMS registration as Active and allow you to enter into the competition.

Swimmer Info

To get to the list of meets and to register

1. click on the down arrow of menu “Personal”
2. Click Swimmer Info

The screenshot shows a web application interface. At the top, there is a navigation bar with a 'Home' button and a 'Personal' dropdown menu. A green circle with the number '1' is placed over the 'Personal' dropdown arrow. A dropdown menu is open below 'Personal', showing three options: 'Official Info', 'Swimmer Info', and 'Affiliations'. A green circle with the number '2' is placed over the 'Swimmer Info' option. Below the navigation bar, there is a section titled 'Quick Links' with a sub-header 'S'. It contains three paragraphs of text: 'Navigate through the menubar to access various sections of the portal. Menu options depend on your user role and access level.', 'All REMS Lookups and Entry/Results sections are working. ALWAYS check the data extract date before making decisions.', and 'REMS is not always exporting all records statuses for the Lookup sections, The Entry/Results validation uses a different report and will be more complete.' To the right of the 'Quick Links' section, there is a 'Last Data Updates' section with three items: 'Para Active Roster' (National • Daily), 'REMS Credentials' (National • Daily), and 'REMS Registrations' (National • Daily).

Home Personal ▾ 1

Official Info

Swimmer Info 2

Affiliations

Quick Links

Navigate through the menubar to access various sections of the portal. Menu options depend on your user role and access level.

All REMS Lookups and Entry/Results sections are working. ALWAYS check the data extract date before making decisions.

REMS is not always exporting all records statuses for the Lookup sections, The Entry/Results validation uses a different report and will be more complete.

Last Data Updates

Para Active Roster
National • Daily

REMS Credentials
National • Daily

REMS Registrations
National • Daily

Swimmer Info

Home Personal ▾

Individual Swimmer Information

Actions	Name	Gender	Date of Birth	Club	Status	Level	Province
Meet Registration 3					Active	Masters	ON
Meet Registration					Active	Masters	ON
					Active	Competitive	ON

Meet Registration only available
for Level Masters with Status
Active



3. To register for a meet click on Meet Registration button

Available Meets

Home

Personal ▾

4. Click Register

Available Meets

Select a meet to register for

2025 Swim Ontario Masters Provincials

Markham Pan Am Centre

April 25, 2025 - April 27, 2025

Entry Window: January 29, 2025 - April 9, 2025

Entry Fee: 100.00 CAD

Event Limits: 8 individual events

Register

4

Entries

You will see a list of all events for each day. Only individual events are shown. Relay entries will be managed through a different process.

5. Click on box by the event to select it
6. Add time making sure to add tenths of seconds.
The formatting will be done for you

Repeat steps 5 & 6 for each event

Scroll down to the Submit Registration Button

Home Personal ▾

2025 Swim Ontario Masters Provincials

Select events for Erik So

Day 1

Individual Events

Event #2: 1500 Free

Event #4: 50 Back

Event #6: 200 Free
Entry Time:

Event #8: 100 Fly

Event #10: 200 IM
Entry Time:

Day 2

Individual Events

Event #12: 400 Free

Event #14: 50 Fly
Entry Time:

Event #16: 200 Breast

Repeat steps 5 & 6 until all events are selected

Scroll Down to Submit Registration Button

Submit Registration

Review your events and times

7. Click on Submit Registration button on bottom right

The screenshot shows a vertical list of event selection options for Day 3. Each event is represented by a rounded rectangular button with a checkbox on the left and the event name on the right. The events listed are:

- Event #20: 200 Back (checkbox unchecked)
- Event #22: 100 Breast (checkbox unchecked)
- Day 3 (Section Header)
- Individual Events (Section Header)
- Event #24: 100 IM (checkbox unchecked)
- Event #26: 400 IM (checkbox unchecked)
- Event #28: 50 Free (checkbox checked, Entry Time: 30.00)
- Event #30: 100 Back (checkbox unchecked)
- Event #32: 200 Fly (checkbox unchecked)
- Event #34: 50 Breast (checkbox unchecked)
- Event #36: 800 Free (checkbox unchecked)

At the bottom of the list is a button labeled "Back to Meet Selection". A red dashed box with an arrow points to this button, containing the text: "If you click here all events will be unselected".

At the bottom right of the page is a dark blue button labeled "Submit Registration". A green circle with the number "7" is positioned above this button.

If you click here all events will be unselected

Back to Meet Selection

Submit Registration

7

Payment

Home Personal ▾

Demo User D

Payment Required

Please proceed with payment to complete your registration for

Amount Due:

Due Date:

[Cancel](#)

[Proceed to Payment](#)

1 CAD

2/10/2025

8

To complete the registration, payment is required. Payment is by Credit Card only for individual swimmer entries. You will not be able to edit your events until payment is received.

8. Click on Proceed to Payment

Payment



9. Enter email address & credit card information to receive receipt
10. Click Pay

Pay with link

Or pay with card

Email

Card information

1234 1234 1234 1234

MM / YY CVC

Cardholder name

Full name on card

Country or region

Canada

Postal code

Securely save my information for 1-click checkout
Enter your phone number to create a Link account and pay faster on Swim Ontario and everywhere Link is accepted.

(506) 234-5678

link

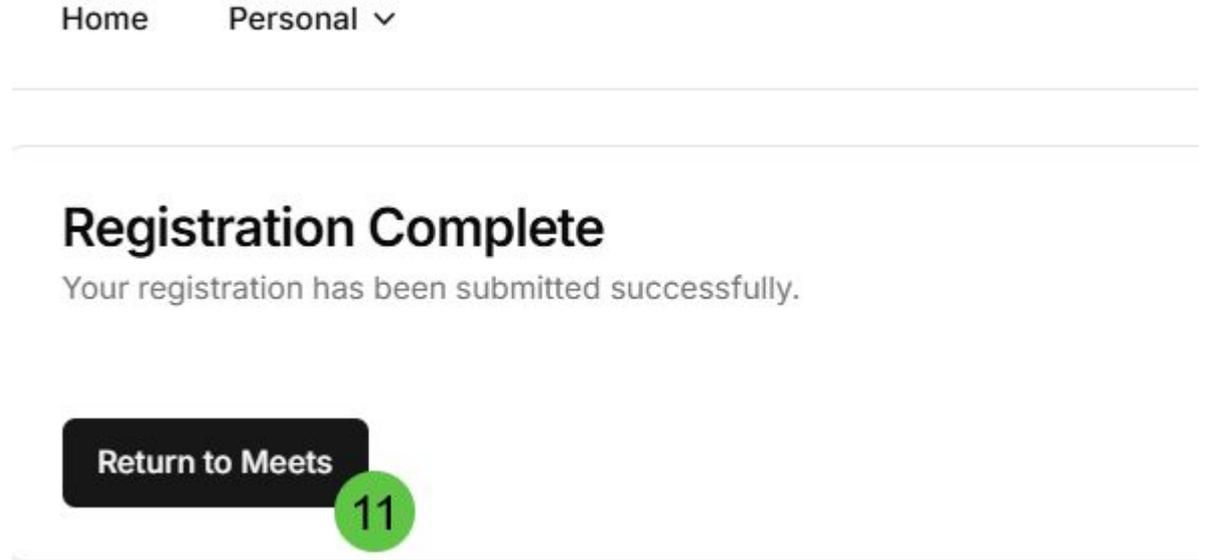
Pay 10

Powered by | [Terms](#) [Privacy](#)

Registration Complete

Once payment is processed, your registration is complete

11. Click on Return to Meets



The screenshot shows a user interface with a navigation bar at the top containing 'Home' and 'Personal' with a dropdown arrow. Below the navigation bar, the main heading is 'Registration Complete' in a large, bold font. Underneath the heading is a confirmation message: 'Your registration has been submitted successfully.' At the bottom of the page, there is a black button with the text 'Return to Meets'. A green circular callout with the number '11' is positioned over the bottom right corner of the button.

Home Personal ▾

Registration Complete

Your registration has been submitted successfully.

[Return to Meets](#)

Update Registration

Once the registration is paid, you can update events, times and add or withdrawn from events

12. Click on Update Registration button

The screenshot displays a user interface for a 'Demo User'. At the top, there are navigation links for 'Home' and 'Personal'. Below this, a section titled 'Available Meets' prompts the user to 'Select a meet to register for'. A card for the 'Development Test Meet' is shown, featuring a blurred profile picture and the following details: 'Entry Fee: 1.00 CAD' and 'Event Limits: 6 individual events'. Under the heading 'Registered Events:', it lists 'Day 1' with a bullet point for '200 Free - 4:00.00'. At the bottom of the card is a black 'Update Registration' button, which is highlighted with a green circle containing the number '12'. In the top right corner, the user's status is shown as 'pending' in a grey button and 'Paid' in a black button. A blue callout box on the right contains the text 'Once paid - you can update your registration (entries)', with a blue arrow pointing from the 'Paid' button to the 'Update Registration' button.

Update Registration

Update Registration - Development Test Meet

Update events for 

15
Add Events

Day 1

10. 200 Free
200m FREE

Entry Time: 4:00.00

Change Time

13

Update the time

Withdraw from an event

pending

Withdraw

14

Return to Meets

13. Update a time

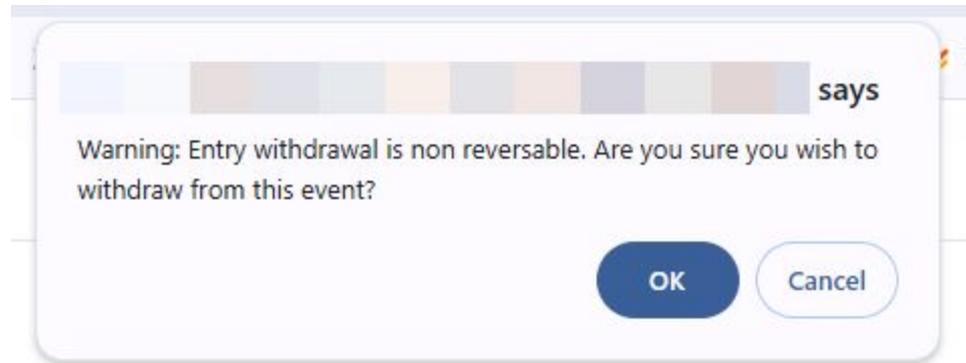


10. 200 Free
200m FREE

Entry Time:

**enter new
time -
click
SAVE**

Withdrawal warning



Update Registration

Update Registration - Development Test Meet

Update events for 

15 Add Events

Day 1

10. 200 Free
200m FREE

Entry Time: 4:00.00

Change Time

13

Update the time

Withdraw from an event

pending

Withdraw

14

Return to Meets

15. Add Events

Add events
and entry time

Event #52: 1500 Free
Entry Time: 56:00.00

Relay Events

Event #53: 4×50 Mixed Medley Relay

Event #54: 4×50 Mixed Free Relay

Scroll down to Add
Selected Events

Cancel Add Selected Events

Update Registration - Development Test Meet

Update events for

Add Events

Day 1

8. 100 IM
100m IM

withdrawn

10. 200 Free
200m FREE

pending

Entry Time: 3:30.00

Change Time

Withdraw

Day 3

52. 1500 Free
1500m FREE

pending

Entry Time: 56:00.00

Change Time

Withdraw

Return to Meets

Click here to return to dashboard

Approval of Entries by Meet Management

Meet management can now approve all entries or individual entries.

Some have seen that their individual 800/1500 free have been accepted and it looked like this

Home Personal ▾

Update Registration - 2025 Swim Ontario Masters Provincials

Update events for [blurred]

Add Events

Day 1

2. 1500 Free

Entry Time [blurred]

accepted

Withdraw



Distance Events

Limits are in place for distance events. Here is how these will be managed

The entries coordinator maintains a list of distance entries from both individual entries and club entries. As the limits are reached, a waitlist of 5 individuals will be kept on file (based on time of entry).

Status for individual entries for distance

- “accepted” - entry has been approved.
- “pending” - entry not yet reviewed or on a waitlist
- “rejected” - the event is full and waitlist is full.

If you wish to withdraw from a distance event please email

meetentries@swimontario.com

Approval of Entries by Meet Management

Home Personal ▾

Available Meets

Select a meet to register for

2025 Swim Ontario Masters Provincials

Markham Pan Am Centre - Short Course Meter
April 25, 2025 - April 27, 2025
Entry Window: February 24, 2025 - April 9, 2025
Entry Fee: : 113.00 CAD
Event Limits: : 8 Individual, 4 Relay Events

Registered Events

Day 1

- 1500 Free - 17:32.39
- 200 Free - 02:01.11

Day 2

- 400 Free - 04:18.97
- 100 Free - 00:57.10

Day 3

- 800 Free - 09:02.10

Update Registration

Note that "Update Registration" is no longer enabled. If you need to make a change please contact meetentries@swimontario.com.

Overall approval will look like this.

Contact meetentries@swimontario.com to be able to make changes.

Payment must be made to have entries approved.

Status "accepted"

accepted Paid

Support for Entries

- Support to login to REMS - contact Ali Gur (ali@swimontario.com) or your club registrar
- Support to login and use CSU - contact Kirsti Kontor (meetentries@swimontario.com)

DO NOT contact Sportlomo or Swimming Canada, they will not provide support for the CSU.