

This document details the steps and specific requirements for achieving Level 2 or Level 3 Referee certifications. Additionally, it outlines the verification procedure for Level 2/3 Referee status and the guidelines for assigning Session Referees by Competition Coordinators.

Level 2 Developing Referee

Must complete:

- All Level II certification requirements
- Certified in following positions
 - Chief Timekeeper
 - Admin Desk
 - Starter
- Have taken the
 - Meet Manager Clinic
 - Chief Judge Electronics (CJE) & Chief Recorder Clinic *OR Chief Finish Judge/CJE Clinic if done prior to Sept. 24, 2024*
 - Para Swimming eModule or Domestic Para Clinic
 - Referee Clinic



Must have Level 2 Referee designation



Can begin mentoring as Referee under supervision of Level IV/V.



These officials may **practice** under supervision but cannot be assigned as the Referee on the session.



How to Obtain Referee Designation (Level 2 or 3)



The COA/COC or official must apply to Swim Ontario to request the Level 2 or Level 3 Referee designation. Email [Nicole](#) at Swim Ontario to begin the process.



Level 3 Certified Referee

- Must complete:
 - All Level II certification requirements
 - Certified in following positions
 - Chief Timekeeper
 - Admin Desk
 - Starter
 - Chief Recorder & CJE OR Meet Manager positions
 - Have taken the
 - Chief Recorder & CJE Clinics *OR* Chief Finish Judge/CJE Clinic if done prior to Sept. 24, 2024
 - Meet Manager Clinic
 - Para Swimming eModule or Domestic Para Clinic
 - Referee Clinic



Must have Level 3 Referee designation



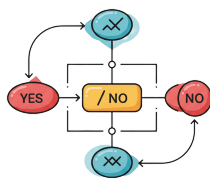
Eligible to be assigned as **Session Referee** once all requirements are met

Stages of development for a Referee

Shadowing: Observing another session referee to understand and learn the role. May provide some assistance but not accountable for the session. Passive function.

Being Mentored/Mentee: Actively co-refereeing with another referee to receive feedback and support.

Assigned: Actively refereeing with Competition Coordinator or mentor Level V official to provide feedback and support



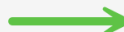
Assignment Rule for Session Referees



Verification for Competition Coordinators (CCs)

CCs must verify the Referee designation in the  CSU ([Canadian Swimming Utility](#)):

- Login as Level IV or V official as a “User” using your REMS email address and password.
- Use **Official Lookup** feature
- **Search for the Official**
- Check under the **Certifications** section
- Look for: “**Level 2 Referee**” or “**Level 3 Referee**” credential

Certifications		
Credential Type	Credential Name	Start Date
Level	Level 1 Date of Certification	2019-11-30
Level	Level 2 Date of Certification	2023-06-25
Level	Level 3 Date of Certification	2024-03-08
Provincial	 Level 3 Referee	2024-03-08

! If an official does not hold the “Level 2 Referee” or “Level 3 Referee” credential in REMS/CSU, they are not approved to act as Referee.



Competition Coordinators must NOT assign them the Referee role, including “shadowing” without the credential.

Session	
Date	
Warm Up	
Officials Briefing	
Session Start	
Competition Coordinator	
Referee	
Mentor Referee	
Starter	
Chief Recorder	
Chief Timekeeper	
Admin Desk	
Admin Desk	



Level 2 Referees must be under the jurisdiction of a Level IV/V assigned Session Referee.