

**BOARD OF DIRECTORS
MEETING # 4 (2020-2021)**

January 22, 2021

Zoom call

H. Dwinnell – Recording Secretary

Present:

A. Bell
T. Barker
R. Giggey
A. Mitchell
J. Peetsma
D. Shemilt

Staff:

D. Boles
D. Muma
H. Dwinnell

Absent:

C. Sayao

ITEM	ACTION
<p>04-2021:01.1 CALL TO ORDER Anne Bell welcomed everyone and called the meeting to order at 12:10pm. She thanked everyone for their willingness to be involved with multiple meetings this month.</p>	
<p>04-2021:02.1 APPROVAL OF AGENDA MOTION: R. Giggey/J. Peetsma To approve the agenda.</p>	CARRIED
<p>04-2021:03.1 APPROVAL OF CONSENT AGENDA MOTION: R. Giggey/J. Peetsma To approve the Consent Agenda including approval of December 18, 2020 minutes and President's Report.</p>	CARRIED
<p>04-2021:04.1 BOARD REPORTS President Anne Bell provided a written report prior to the meeting.</p>	
<p>04-2021:04.2 Finance and Audit Committee J. Peetsma provided a written report prior to the meeting and highlighted the following:</p> <ul style="list-style-type: none"> • Revenue short fall continues to occur with competitions, however no expenses either. Hopeful that outdoor pools can operate early in the season to generate some competitions. • Registration is at 59% of previous year (excluding officials). • An upward forecast was made to the Registration fees providing a favourable revenue position. • Covid Relief more than budgeted and cheques have been sent to clubs. • Discussed additional support to clubs who have additional costs with High Performance Athletes. • Discussion regarding Staff support and the Wage Subsidy. 	

- 04-2021:04.3 **Policy and Governance Committee**
D. Shemilt reported that the committee had its first meeting and established a Task Force to begin re-writing the By-Laws. An initial meeting occurred with Sport Law & Strategy.
- MOTION:** D. Shemilt/J. Peetsma
To approve the 2020-21 Policy & Governance Committee members: David Shemilt (Chair), Carlos Sayao, Robert Giggey, Lesley Carter, Katie Osborne, Mike Brown, Ula Ubani with staff Darin Muma, Brian Ward. **CARRIED**
- 04-2021:04.4 **Nominations Committee**
R. Giggey reported that a committee had been struck.
- MOTION:** R. Giggey/D. Shemilt
To approve the 2020-21 Nominations Committee – Robert Giggey (Chair), Paul Legault and Dan Thompson. **CARRIED**
- 04-2021:05.1 **OPERATIONS REPORT**
D. Boles submitted a written report prior to the meeting and highlighted the following:
- Swimming Canada will be announcing changes to the journey to Tokyo
 - Strategic Plan – some updates may be required
 - Risk Management – an audit of Insurance Policy will be initiated with Swimming Canada
 - Third Quarter financials appear to be favourable
 - Staff are upgrading their skills with professional development activities
 - The Board discussed the Return to Swim Plan with the main issue being that once the lockdown is over pools would have to be re-inspected before clubs are permitted back, so anticipate a possible 2 week delay in clubs resuming training.
- 04-2021:06.1 **OTHER BUSINESS**
Plans for January 23 Meeting
Anne Bell confirmed a draft agenda had been sent to all participants.
- 4-2021:06.2 **Feedback on Member Survey Report**
Everyone was encouraged to review the Feedback Summaries distributed prior to meeting tomorrow.
- 04-2021:07.1 **NEW BUSINESS**
There was no new business.
- 04-2021:08.1 **EXECUTIVE SESSION WITH STAFF**
Not required.
- NEXT MEETING**

- 04-2021:09.1 February 19
March 19
- 04-2021:10.1 **ADJOURNMENT**
MOTION: A. Mitchell/R. Giggey
To adjourn the meeting
- The meeting adjourned at 1:05 pm.
- 04-2021:11.1 **EXECUTIVE SESSION WITH BOARD ONLY**
Not required.