



**BOARD OF DIRECTORS
MEETING # 2 (2020-2021)**

November 20, 2020

Zoom call

H. Dwinnell – Recording Secretary

Present:

A. Bell
T. Barker
R. Giggey
A. Mitchell
J. Peetsma
C. Sayao
D. Shemilt

Staff:

D. Boles
D. Muma
H. Dwinnell

ITEM	ACTION
02-2020:01.1 CALL TO ORDER Anne Bell welcomed everyone and called the meeting to order at 12:03 pm. She extended a special welcome to A. Mitchell as a new Board member.	
02-2020:02.1 APPROVAL OF AGENDA MOTION: R. Giggey/C. Sayao To approve the agenda with the following amendments – Discuss committee formation with each committee report and the addition of Other Business - Extra Meeting in January and Board performance. CARRIED	
02-2020:03.1 APPROVAL OF CONSENT AGENDA MOTION: C. Sayao/R. Giggey To approve the Consent Agenda including approval of October 16, October 25, 2020 minutes and President's Report. CARRIED	
02-2020:04.1 BOARD REPORTS President Anne Bell provided a written report prior to the meeting.	
02-2020:04.2 Finance and Audit Committee J. Peetsma reported that he met with D. Boles and D. Muma to review October financial statements and has recommended a Forecast column be added to the statements. He reported that it is unlikely that the budgeted revenue projections will be met. While swimmer registration budget is on target, competition revenue and officials registration is low. J. Peetsma confirmed T, Barker, A. Mitchell and C. Salvador as members of the committee and will finalize other members in the next week. A. Bell requested that timing of committee meetings be considered so that reports can be submitted 2 days prior to Board meetings.	

- 02-2020:04.3 **Policy and Governance Committee**
D. Shemilt outlined the priorities of the committee as Investment Procedure update and By-Laws. After Board discussion, it was determined the committee should prepare a work plan for the By-Law review and bring a recommendation to the Board at the next meeting. D. Shemilt will confirm his committee members who will include R. Giggey.
- 02-2020:04.4 **Nominations Committee**
R. Giggey provided a written report prior to the meeting. C. Sayao suggested that timelines would have to be re-adjusted since the AGM will be scheduled in the usual September time frame. R. Giggey confirmed the plan is to follow the same exercise as the past 2 years.
- 02-2020:05.1 **OPERATIONS REPORT**
D. Boles submitted a written report prior to the meeting and highlighted the following:
- AGM success
 - Committee refresh underway
 - Stakeholder Feedback survey closes November 23. Interim overview has been provided and a date will be scheduled for a full analysis and presentation to staff and Board
 - Next board meeting to have something fun and include all staff
 - Federal relief money has been received and a plan is underway to distribute to clubs with added funds from the 50/50 proceeds
 - Encourage clubs to apply for Trillium Resilient Communities Fund
 - Registration overview provided with SNC's weekly report
 - University sector in Ontario has been hit harder than other provinces
 - Fortunate that swimming has been able to stay active
 - Swim Ontario is working with SNC to deliver a Test event in January to act as a dress rehearsal for Trials
 - Virtual Performance Tracker has been launched
 - SNC is working on virtual concepts for the new year
 - Masters webinar series continues
 - Hall of Fame video project to launch end of November
 - Zoom accounts have been provided to Regional Chairs, Officials Reps and Masters
 - D. Muma highlighted the Complaints, Discipline and Appeals summary
 - A. Bell confirmed that a progress report related to the Strategic Plan will be incorporated into next meeting
- 02-2020:06.1 **OTHER BUSINESS**
A. Bell will circulate information regarding the extra January board meeting and Board performance as the meeting is running over time. She will also schedule a Board Only session.

- 02-2020:07.1 **NEW BUSINESS**
Board Committees – were discussed under Board Reports
- 02-2020:08.1 **EXECUTIVE SESSION WITH STAFF**
Not required.
- 02-2020:09.1 **NEXT MEETING**
December 18
January 22
February 19
- 02-2020:10.1 **ADJOURNMENT**
MOTION: J. Peetsma/R. Giggey
To adjourn the meeting

The meeting adjourned at 1:05 pm.
- 02-2020:11.1 **EXECUTIVE SESSION WITH BOARD ONLY**
Session will be scheduled at a later time.