

**BOARD OF DIRECTORS
MEETING # 15 (2019-2020)
October 16, 2020
Zoom call**

H. Dwinnell – **Recording Secretary**

Present:

A. Bell
T. Barker
R. Giggey
J. Peetsma
C. Salvador
D. Shemilt

Staff:

D. Boles
D. Muma
H. Dwinnell

Absent:

C. Sayao

ITEM	ACTION
<p>15-2020:01.1 CALL TO ORDER Anne Bell welcomed everyone and called the meeting to order at 12:02 pm. This is the final board meeting prior to the AGM.</p>	
<p>15-2020:02.1 APPROVAL OF AGENDA MOTION: C. Salvador/R. Giggey To approve the agenda as circulated.</p>	CARRIED
<p>15-2020:03.1 APPROVAL OF CONSENT AGENDA MOTION: J. Peetsma/R. Giggey To approve the Consent Agenda including approval of July 21, 2020 and September 18, 2020 minutes and President's Report.</p>	CARRIED
<p>BOARD REPORTS 15-2020:04.1 President Anne Bell provided a written report prior to the meeting.</p>	
<p>15-2020:04.2 Finance and Audit Committee T. Barker circulated September 30, 2020 financials prior to the meeting and reported that we are on target with the budget and stated he was glad we approved the 50% budget scenario. Competition Revenue is the area of uncertainty at this time. T. Barker predicts it will be a couple of years before we are in a more stable revenue generating situation. D. Boles and D. Muma emphasized how fortunate swimming is compared to other sports who have been shut down from competition completely. Swimming still has opportunities for scrimmaging in training environments and availability to create unsanctioned virtual opportunities. Swim Ontario's competition model is ready to go in November once government restrictions have been lifted. A. Bell encouraged everyone to view the excellent presentation on Return to Racing facilitated by Nicole Parent.</p>	

T. Barker informed the Board that in a Non-COVID year the budget had increased significantly and the Finance Committee has recommended the Operational Reserve be increased.

MOTION:T. Barker/J. Peetsma

To approve the updated Operational Reserve Procedure as presented.

CARRIED

The Board discussed Board and Corporation's financial obligations. It was suggested that the Risk Management Committee review and provide a report to the Board.

**Risk
Management
Committee**

15-2020:04.3 **Policy and Governance Committee**

There were no updates.

15-2020:04.4 **Nominations Committee**

J. Peetsma reported that the committee had reviewed and confirmed all 9 candidates are in compliance and will be standing for election. J. Peetsma will run the election process at the AGM and Sport & Law will provide guidance should breaking ties be required. The script for the AGM will be distributed to the Board.

15-2020:05.1 **OPERATIONS REPORT**

D. Boles submitted a written report prior to the meeting and highlighted the following:

- Current focus is AGM
- Federal relief fund of potentially \$60k is enroute to us –Finance and Regional Rep Committees have been asked for input on how best to assist clubs
- 50/50 fundraising – in partnership with Swimming Canada
- Stakeholder's feedback –request feedback from Board for 2nd draft. Plan is to promote the survey during the AGM
- Website – coming soon
- Swimming is fortunate – will continue to move forward creating opportunities
- Have great people on our committees assisting and contributing and he thanked everyone
- Complaints and Discipline – still in play and are being managed
- We will do our best job to stay engaged, listen and make a difference when and where we can.
- Swim Ontario has demonstrated a gold standard on a Return To Swim practice
- COVID-19 will provide insight on how we could be operating differently in the future ie. eliminate strain on volunteer base
- Developing Interim virtual ranking system
- Swim Ontario has created virtual Masters and Women in Sport opportunities

- SNC will offer a virtual camp

OTHER BUSINESS

15-2020:06.1

AGM – Process

D. Muma provided a summary of the AGM process.

- Board members will receive zoom invite prior to meeting
- Script will be shared with Board
- Candidates will be permitted up to 2 minutes to speak, instructions to candidates and zoom link will be sent
- 2 staff members will conduct registration as delegates enter the meeting, ensuring all delegates display full name and club they are representing
- Sport & Law's advice will be sought regarding enabling chat feature
- Reminder of AGM Call to order time to be sent to clubs in different time zones

15-2020:07.1

NEW BUSINESS

There was no New Business.

15-2020:08.1

EXECUTIVE SESSION WITH STAFF

Not required.

15-202:09.1

NEXT MEETING

New Board meeting #1 – Sunday October 25 following AGM (New Board will be emailed the link for a Zoom meeting immediately following the AGM)

15-2020:10.1

ADJOURNMENT

MOTION: J. Peetsma/R. Giggey
To adjourn the meeting

The meeting adjourned at 1:12

15-2020:11.1

EXECUTIVE SESSION WITH BOARD ONLY – Succession Planning