

# BOARD OF DIRECTORS MEETING # 13 (2019-2020)

August 21, 2020

Zoom call

H. Dwinnell – Recording Secretary

**Present:**

A. Bell  
T. Barker  
R. Giggey  
J. Peetsma  
C. Salvador  
C. Sayao  
D. Shemilt

**Staff:**

D. Boles  
D. Muma  
H. Dwinnell

ITEM		ACTION
13-2020:01.1	<b>CALL TO ORDER</b> Anne Bell welcomed everyone and called the meeting to order at 12:04 pm. She thanked everyone for providing reports earlier for this meeting.	
13-2020:02.1	<b>APPROVAL OF AGENDA</b> <b>MOTION:</b> J. Peetsma/R. Giggey To approve the agenda as circulated.	<b>CARRIED</b>
13-2020:03.1	<b>APPROVAL OF CONSENT AGENDA</b> <b>MOTION:</b> C. Salvador/ R. Giggey To approve the Consent Agenda including approval of July 17, 2020 minutes and President's Report.	<b>CARRIED</b>
13-2020:04.1	<b>BUSINESS ARISING</b> <b>Item 12-2020:04.2</b> The Board revisited 3 Motions brought forward from the Finance Committee. T. Barker provided clarification and after Board discussion it was decided that D. Muma and D. Shemilt would review the current procedures and determine next steps. D. Muma will provide the Board with the Financial Control Procedure as approved by the Finance Committee for review prior to presentation at the next Board meeting.	D. Muma D. Shemilt
13-2020:05.1	<b>BOARD REPORTS</b> <b>President</b> Anne Bell provided a written report prior to the meeting.	
13-2020:05.2	<b>Finance and Audit Committee</b> T. Barker reported there would be a clearer financial prediction by late September. Currently there are 80 clubs going through the affiliation process. Government grants are expected to be received as anticipated.	
13-2020:05.3	<b>Policy and Governance Committee</b>	

On behalf of the committee, D. Muma advised that there weren't any Policy and Procedures to update this month, however the committee will review the financial procedures as they relate to the 2 motions discussed at the last 2 Board meetings. The committee reviewed the By-law changes discussed at the last Board meeting and now recommend that By-Law changes should reflect the upcoming Not for Profit Act would be required for 2021 to be in compliance. Member voting privileges requires an extensive review and various housekeeping updates to the By-Laws could be considered at the same time. As a result the committee recommends that no changes to the ByLaws be proposed at this year's AGM/ The committee will review over the coming months and provide a complete package to the Board with a suggestion that an in-person meeting would be the best format to discuss. D. Shemilt thanked D. Muma for his contributions. D. Muma will provide an Executive summary which he will send to Board once it is redrafted by P&G.

D. Muma

13-2020:05.4 **Nominations Committee**

J. Peetsma provided a written report prior to the meeting. Timeline has shifted because of the delay in the AGM date. The Call for Nominations and application form will be posted and distributed.

13-2020:06.1 **OPERATIONS REPORT**

D. Boles highlighted the following from the written report submitted:

- Number of clubs back to swimming is growing
- RTS plans – 2 panels reviewing
- Swim Ontario Stage 3 Return to Pool Swimming Framework communication was circulated yesterday
- Return To Competition Plan – aim to host a webinar mid-September, working with Swimming Canada for clearer messaging. Still unclear guidelines from government for gatherings.
- Federal Relief money – awaiting information
- Masters Only Clubs– probation lifted so they can vote at AGM
- Provided summary of New Club application status.
- Work plan
- AGM planning

13-2020:07.1 **OTHER BUSINESS**  
**AGM**

D. Boles proposed Sunday October 25, 2020 for a virtual Annual General Meeting. Quorum will have to be monitored to ensure there are 3 clubs from each region attending and a total of 25 members. D. Shemilt recommended using Sport & Law. A. Bell and D. Boles will review AGM timeline and requirements and then share it with the Board.

D. Boles  
A. Bell

Since the in person meeting will not be scheduled this year A. Bell suggested consideration be made for something else the Board could do outside of a regular Board meeting. She will send the annual evaluation form to the Board for feedback.

A. Bell

13-2020:07.2 **Fundraising Discussion**

D. Boles and A. Bell reported that Swimming Canada has presented an opportunity for an on-line 50/50 fundraising draw similar to what the Toronto Blue Jays offer. D. Boles will keep the Board updated as further information from Swimming Canada becomes available.

13-2020:08.1

**NEW BUSINESS**

There was no items in New Business.

13-2020:09.1

**NEXT MEETING**

Friday Sept. 18, 2020 – noon – Zoom meeting

**ADJOURNMENT**

13-2020:10.1

**MOTION:** J. Peetsma

To adjourn the meeting

The meeting adjourned at 1:00pm.

13-2020:11.1

**EXECUTIVE SESSION WITH DEAN BOLES REMAINING**

An Executive Session with D. Boles began at 1:00pm.