As you may be aware Swimming Canada was victim of a cybersecurity incident causing an outage of the Registration, Tracking and Results System (RTR) as of January 16<sup>th</sup>.

We have relaunched the RTR and Swimming Canada has been working with the Clubs and Provincial Sections to rebuild as much data as possible.

Upon registration coaches are required to sign the Acknowledgement and Assumption of Risk Form and consent to Swimming Canada/Provincial policies as well as completing any province specific forms.

In advance of registration opening for Eastern Canadian Championships, Western Canadian Championships and Trials we are recommending that all coaches log into the RTR to ensure that their account information is up to date and that all forms are signed.

Please login to the RTR at the following link: https://registration.swimming.ca/Login.aspx

If you do not remember your password please use the password reset feature ensuring that you select "Coach Account" from the dropdown list. The email address is the email associated with your swimmer account. If you require assistance please email <u>support@swimming.ca</u> being sure to indicate the coach name in your email.

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Once logged into the RTR click "Complete Now" to update your account information. It is highly recommended that you update your password.

Follow the steps to complete any missing account information and sign the Acknowledgement and Assumption of Risk and any other province specific forms. Please verify that your CSCA Screening has been completed at the following link – <u>www.csca.org</u>. You can login to your CSCA account using the same login credentials as the RTR. For any assistance relating to your CSCA account, please contact <u>registration@csca.org</u>

For any other assistance, please contact <a href="mailto:support@swimming.ca">support@swimming.ca</a>